

## APPENDIX C.2

### Supplemental Information for Contracts that Utilize Personally Identifiable Information

*As per the Agreement between the undersigned and Nassau BOCES, this information must be completed by the Service Provider within ten (10) days of execution of the Agreement.*

<b>Name of Provider:</b>	PRO-ED, Inc.
<b>Description of the purpose(s) for which Provider will receive/access PII:</b>	Student data will be used for the exclusive purpose of providing the PRO-ED products as requested by the School District.
<b>Type of PII that Provider will receive/access:</b>	<p>Check all that apply:</p> <p><input checked="" type="checkbox"/> Student PII</p> <p><input type="checkbox"/> APPR Data</p>
<b>Contract Term:</b>	<p>Contract Start Date: <u>09/01/25</u></p> <p>Contract End Date: <u>08/31/26</u></p>
<b>Subcontractor Written Agreement Requirement:</b>	<p>Provider will not utilize subcontractors without a written contract that requires the subcontractors to adhere to, at a minimum, materially similar data protection obligations imposed on the contractor by State and Federal laws and regulations, and the Contract. (check applicable option)</p> <p><input type="checkbox"/> Provider will not utilize subcontractors.</p> <p><input checked="" type="checkbox"/> Provider will utilize subcontractors.</p>
<b>Data Transition and Secure Destruction:</b>	<p>Upon expiration or termination of the Contract, Provider shall:</p> <ul style="list-style-type: none"> <li>Securely transfer data to EA, or a successor contractor at the EA's option and written discretion, in a format agreed to by the parties. EA can access and delete its data at any time and Contractor will delete EA data consistent with Contractor's retention policies as set forth in the product End User License Agreement and notices provided by Contractor to EA.</li> </ul>

<b>Secure Storage and Data Security:</b>	<p>Please describe where PII will be stored and the protections taken to ensure PII will be protected: (check all that apply)</p> <p><input checked="" type="checkbox"/> X Using a cloud or infrastructure owned and hosted by a third party.</p> <p><input type="checkbox"/> Using Contractor owned and hosted solution.</p> <p><input type="checkbox"/> Other:</p> <p>Please describe how data security and privacy risks will be mitigated in a manner that does not compromise the security of the data: PRO-ED stores data in the United States with a well-known, secure managed service provider that has security protections in place that align with the NIST Cybersecurity Framework, including anti-virus, firewalls, log management, and intrusion detection systems.</p>
<b>Encryption :</b>	<p>Data will be encrypted while in motion and at rest.</p>
<b>Challenges to Data Accuracy:</b>	<p>Parents, teachers or principals who seek to challenge the accuracy of PII will do so by contacting Nassau BOCES. If a correction to data is deemed necessary, Nassau BOCES will notify Provider. Provider agrees to facilitate such corrections within 21 days of receiving Nassau BOCES' written request.</p>

<b>PROVIDER</b>	
<b>[Signature]</b>	<i>Donna McPartland</i>
<b>[Printed Name]</b>	Donna McPartland
<b>[Title]</b>	Chief Privacy Officer and Co-General Counsel
<b>Date:</b>	01/13/26