



**Horseheads Central School District
Parents' Bill of Rights for Data Privacy and Security**

The Horseheads Central School District seeks to use current technology, including electronic storage, retrieval, and analysis of information about students' education experience in the district, to enhance the opportunities for learning and to increase the efficiency of our district and school operations.

The Horseheads Central School District seeks to insure that parents have information about how the District stores, retrieves, and uses information about students, and to meet all legal requirements for maintaining the privacy and security of protected student data and protected principal and teacher data, including Section 2-d of the New York State Education Law.

To further these goals, the Horseheads Central School District has posted this Parents' Bill of Rights for Data Privacy and Security.

1. Parents/guardians or eligible students have a right to inspect and review the student's education records;
2. Parents/guardians or eligible students have the right to request that records be amended to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy rights;
3. Parents/guardians or eligible students have the right to consent to disclosure of personally identifiable information contained in the student's education records, except to the extent that the Family Educational Rights and Privacy Act (FERPA) authorizes disclosure without consent; and
4. Parents/guardians or eligible students have the right to file a complaint with the United States Department of Education alleging failure of the district to comply with FERPA and its regulations. Complaints may be sent to Family Policy Compliance Office U.S. Department of Education 600 Independence Avenue SW Washington, DC 20202-460
5. Cross-ref: Student Records Policy and Regulation 5500 and 5500-R Ref: Education Law Section 2-d(3)

All vendors must sign below to verify that the above has been read and that the terms and conditions of these Documents will be adhered to. If the page is not signed, awards will not be recommended to vendor(s). If this page is signed and it is determined that the vendor(s) was unable to provide as specified, vendor may be deemed non-responsive.