

Date: 5/18/2021

Burnt Hills-Ballston Lake CSD
Attn: Tracy Falvo
Data Protection Officer
88 Lakehill Rd
Burnt Hills, NY 12027

RE: Problem-Attic Privacy Policy Statement

To: Tracy Falvo

EducAide Software follows applicable laws to protect any personally identifiable information that we receive in accordance with such applicable laws. We keep privacy in mind and we collect only the information necessary to make our products work best for our users. That said, personally identifiable information is generally not required in order to use our software. In particular, EducAide Software, will not receive, require, or collect any Student Data (as defined in NY ED Law 2-d(i)) or Teacher or Principal Data (as defined in NY ED Law 2-d(j)) from you for purposes of providing our services to you. EducAide Software does not process, manage, store or analyze any Student Data or Teacher or Principal Data since EducAide Software does not receive such information. Any information EducAide Software receives from users will never be sold to a third party for marketing purposes.

In lieu of signing the Burnt Hills-Ballston Lake CSD's drafted privacy agreement, this letter is to confirm that EducAide Software will comply with all state privacy laws, including NY ED Law 2-d, and all federal privacy laws, as such laws are applicable to EducAide Software and its operations.

EducAide Software's complete privacy policy is available at: www.problem-attic.com/privacy

Sincerely,

Name: Daniel Levin

Title: President



Addendum to Privacy Policy

This is an Addendum to EducAide's Privacy Policy, which is posted here: www.problem-attic.com/privacy. In this Addendum, we describe how EducAide, the developer of Problem-Attic, collects and uses personally identifiable information (PII) and other data.

1. EducAide's collection of PII is limited to first and last name and email address.

Teachers and administrators – When signing up for an account, a teacher or administrator provides a name and email address. The information is retained on the Problem-Attic server for as long as the account stays open. If the account is closed by the teacher or administrator (or closed by EducAide, due to inactivity), the name and address and prior usage information is backed up and stored in an encrypted form.

Students – Because Problem-Attic is a teacher tool, students do not sign up for an account or provide PII through any kind of registration process. A teacher, when delivering a test through Problem-Attic, may ask students to provide an email address for scoring and reporting purposes. The teacher can delete this information at any time. Regardless of what action is taken by the teacher, *Problem-Attic automatically deletes the information after 180 days.*

2. EducAide does not make any use of student email addresses except: (i) to associate scores on a test with particular students; and (ii) to email scores to the respective students, if requested by the teacher.
3. EducAide never asks teachers to upload class rosters, and it does not connect to any student information system (SIS). Furthermore, it does not track students' use of the internet with cookies or other identifiers such as an IP address, and it does not maintain any individual student records. For these reasons, test scores are effectively *anonymized*. They are reported to and understandable by the teacher (or student) but not known to EducAide.
4. Test scores and other data that EducAide collects, such as website traffic, is used solely for the purpose of improving the program and the accuracy and reliability of test questions. EducAide never sells or trades on email addresses or any other student data, and EducAide never uses it to market any product or service to students.
5. No PII is collected or used in any manner except what is described above. This minimizes privacy issues and the risk of a security breach. In the event of a breach, the only potential theft of PII is first and last name and email address. Passwords are never stored and cannot be ascertained by any breach, due to a secure, one-way hash. In the event of a breach, EducAide will immediately notify teachers and other end-users and recommend a password reset.