

Supplemental Information for Agreement with Gimkit, Inc. (hereinafter “Third-party Contractor”): For purposes of further ensuring confidentiality and security of student data, each contract (“Agreement”) the Mineola Union Free School District (the “District”) enters into with a third-party contractor (the “Third-party Contractor”) shall include a Data Security and Privacy Plan that includes a signed copy of the District’s Parents’ Bill of Rights and in which Plan the Third-party Contractor agrees to abide by the District’s Parents’ Bill of Rights and to comply with the following:

- 1) **Exclusive Purposes for which Student Data Will Be Used.** Use of Personally Identifiable Information (“PII”) under the Agreement will be limited to that necessary for the Third-party Contractor to perform the duties outlined in the Agreement and the services associated with that function. The Third-party Contractor further agrees that no PII will be sold or used for marketing or commercial purposes.
- 2) **Protective Measures Regarding Third Parties.** The Third-party Contractor will ensure that any subcontractor or other person or entity with whom the Contractor shares student data and/or teacher or principal data, if applicable, agrees to abide by all of the components of applicable state and federal law, including New York Education Law Section 2-d, the District’s Parents’ Bill of Rights, and the Family Educational Rights and Privacy Act (“FERPA”). In addition, the Third-party Contractor will ensure that each subcontractor, person or entity with whom the Third-party Contractor shares student data and/or teacher or principal data will abide by all the terms and conditions of this Data Security and Privacy Plan.
- 3) **Expiration of Agreement.** Absent renewal, the Agreement expires annually on June 30th. If the District does not renew the Agreement past June 30th of the contractual year, all student data shall be deleted, within 90 days, in accordance with the National Institute of Standards and Technology (NIST) standard 800-88. The Third-party Contractor will ensure, at the sole discretion of the District, that all student data are returned to the District or provide confirmation to the District that the data in its possession has been securely destroyed. The Third-party Contractor will also ensure that all emails containing personally identifiable student information are returned to the District and deleted from the Third-party Contractor’s email account. Third-party Contractor shall ensure that any data it retains after 90 days is data it is required to retain by law and retention is secured in accordance with NIST and/or HIPPA standards.
- 4) **Challenge to Accuracy of Data.** A parent, student, teacher or principal can challenge the accuracy of the Data received or generated by the Third-party Contractor in writing addressed to Whitney Smith, Ed.D., Director of Instructional Technology and Assessment, Mineola Union Free School District, 2400 Jericho Turnpike, Garden City Park, New York 11040.

- 5) **Storage of Data.** Student data shall be stored in a secure data center using monitoring of the access doors, fire and security monitoring, system health and intrusion monitoring, data backups and retentions. Data storage and access shall comply with the Advanced Encryption Standard (AES) with minimum of 128 bit key encryption or better.
- 6) **Breach of Personally Identifiable Information.** The Third-party Contractor must notify the District of any breach or unauthorized release of PII within seven (7) calendar days of any such breach or Third-party Contractor's knowledge of such breach. The Third-party Contractor shall promptly reimburse the District and/or its Participants for the full cost of notifying a parent, eligible student, teacher, or principal of an unauthorized release of PII by the Third-party Contractor, its subcontractors, and/or assignees.

MINEOLA UNION FREE
SCHOOL DISTRICT

THIRD-PARTY CONTRACTOR

By: C. Lampasona

Name: Cheryl Lampasona

Title: President, Board of Education

By: J. V. A.

Name: _____

Title: _____

CONTRACTOR'S DATA SECURITY AND PRIVACY PLAN

The Educational Agency (EA) is required to ensure that all contracts with a third-party contractor include a Data Security and Privacy Plan, pursuant to Education Law § 2-d and Section 121.6 of the Commissioner's Regulations. For every contract, the Contractor must complete the following or provide a plan that materially addresses its requirements, including alignment with the NIST Cybersecurity Framework, which is the standard for educational agency data privacy and security policies in New York state. **While this plan is not required to be posted to the EA's website, contractors should nevertheless ensure that they do not include information that could compromise the security of their data and data systems.**

1	Outline how you will implement applicable data security and privacy contract requirements over the life of the Contract.	Contractor will implement applicable state, federal, and local data security and privacy contract requirements over the life of the Contract and only use PII in accordance with the Contract, and applicable laws pertaining to data privacy and security including Education Law § 2-d.
2	Specify the administrative, operational and technical safeguards and practices that you have in place to protect PII.	Gimkit shall comply with all District and Board of Education policies as well as state, federal, and local laws, regulations, rules, and requirements related to the confidentiality of records and data security and privacy, including the District's Parents' Bill of Rights for Data Privacy and Security, annexed hereto. Additionally, We use industry best practices to securely store and transmit user information. Specifically, all Gimkit data is encrypted at motion and at rest under the highest current industry standards (TLS/SSL). We force HTTPS on our site, which means that it is not possible for a third party to see data between the client side and Gimkit. Gimkit's data at rest is stored in a database, in which the only way to access it is by having

		Gimkit's database credentials. We force all web traffic on gimkit.com to use HTTPS.
3	Address the training received by your employees, officers and any subcontractors engaged in the provision of services under the Contract on the federal and state laws that govern the confidentiality of PII.	Contractor will provide annual training to its officers, employees, or assignees who have access to PII on the federal and state law governing confidentiality of such data.
4	Outline contracting processes that ensure that your employees and any subcontractors are bound by written agreement to the requirements of the Contract, at a minimum.	Contractor will ensure that its employees, with whom Contractor shares PII abide by all applicable data protection and security requirements by entering into written agreements whereby such parties will perform their obligations in a manner consistent with the data protection and security requirements outlined therein.
5	Specify how you will manage any data security and privacy incidents that implicate PII and describe any specific plans you have in place to identify breaches and/or unauthorized disclosures, and to meet your obligations to report incidents to the EA.	Upon the discovery of a breach of security that results in the unauthorized release, disclosure or acquisition of personal information, we will notify electronically, not later than 48 hours, such discovery to all affected Users so that you can take appropriate protective steps. This initial notice will include, to the extent known at the time of the notification, the date and time of the breach, its nature and extent, and our plan to investigate and remediate the breach. Contractor will cooperate with EA and law enforcement to protect the integrity of investigations into the Breach as provided in the DPA.

6	Describe how data will be transitioned to the EA when no longer needed by you to meet your contractual obligations, if applicable.	Upon expiration or termination of the Contract, Contractor shall transfer PII to EA, in a mutually agreed upon format, provided that EA has made such a written request at the expiration or termination of the Contract.
7	Describe your secure destruction practices and how certification will be provided to the EA.	PII will be securely destroyed within 30 days of expiration or termination of the Contract utilizing an approved method of confidential destruction, including verified erasure of magnetic media using approved methods of electronic file destruction. Thereafter, Contractor will provide EA with certification of such destruction.
8	Outline how your data security and privacy program/practices align with the EA's applicable policies.	Contractor will implement the data protection and security requirements as a "Third-Party Contractor" as outlined in 8 NYCRR Part 121 and in accordance with the EA's Policy, as well as include EA's Parents Bill of Rights and Supplemental Information to the Service Agreement.
9	Outline how your data security and privacy program/practices materially align with the NIST CSF v1.1 using the Framework chart below. OR Outline how your data security and privacy program/practices materially align with the NIST CSF v 1.1. Please include details regarding how you will identify, protect, respond to, and recover from data security and privacy threats, as well as how you will manage your security controls	PLEASE USE TEMPLATE BELOW.

**RANDOLPH COUNTY BOARD OF EDUCATION
CONTRACT FOR SERVICES**

This contract for services (the "Contract") is entered into between the Randolph County Board of Education (the "School System"), 2222-C South Fayetteville Street Asheville, N.C. 27205 and Gimkit, (the "Provider"), PO Box 19833, Seattle, WA 98109. The contract start date shall be the date it is signed by all parties and is fully executed.

For and in consideration of the mutual promises set forth in the Contract the parties do mutually agree as follows:

1. Obligations of Provider. Provider shall provide a site license access to the GimKit Pro online platform for ALL educators at Wheatmore Middle School. The platform is a gaming platform in which teachers can create multiple choice questions from scratch, import from Quizlet, import via a CSV file, or pick from the platform's gallery for any topic area. Students then access the games for review and skill building. Students can also earn virtual currency for score-boosting power-ups and upgrades within their profiles in the program (the "Services").
 - 1.1. Conduct at School Sites. Provider agrees that any employee working on a school site will abide by all requirements and directives of the principal or designee, or other School System administrator, while on the premises. Further, any employee of Provider will check in at the front office and wear a name badge during all times while on the premises of a school site.
 - 1.2. Force Majeure. The parties agree that if Provider is prevented from providing the services by the deadline described herein, or within twelve months of the date this Contract is executed, whichever is later, due to events outside of its reasonable control, including the ongoing and evolving health and safety concerns presented by the COVID-19 pandemic (a "Force Majeure" event), the deadline for completion will be extended by an amount equal to the period of the Force Majeure event.
 - 1.3. Qualifications of Provider. Provider warrants that all agents or employees of Provider who will provide services under this Contract will be fully qualified, possess any requisite licenses, and otherwise be legally entitled to perform the services provided, and shall exercise the skill and care customarily exercised by duly licensed and qualified providers of the same or similar services.
 - 1.4. Records Maintenance. Provider shall maintain written documentation of any service provided, including any required documentation meeting the requirements of applicable federal, state and local laws and regulations.
2. Obligations of the School System.
 - 2.1. The School System hereby agrees to compensate Provider at a rate or in the amount of \$1000.00 per site license that allows for all educators at Wheatmore Middle School to have access to the platform. Total payments not to exceed \$1000.00. With the School System's written consent, payments may be made in monthly installments for work performed and accepted during the previous month.
3. Term. The services described in the Contract will be provided from 8/7/2025 through 8/6/2026 unless sooner terminated as herein provided.
4. Termination for Convenience. The School System may terminate this Contract at any time at its complete discretion upon twenty (20) calendar days' notice in writing from the School System to Provider prior to the date of termination. In addition, all finished or unfinished documents and other materials produced by Provider pursuant to this Contract shall, at the request of the School System be turned over to it and become its property. If the Contract is terminated by the School System in accordance with this section, the School System will pay Provider at the rate set out in Section 2.1 for all services performed as of the date of termination.
5. Termination for Default. At any time, the School System may terminate this Contract immediately and without prior notice if provider is unable to meet goals and timetables or if the School System is dissatisfied with the quality of services provided.
6. Terms and Methods of Payment. Provider shall submit to the School System monthly invoices itemized by service provided, the number of hours worked and by whom, the date(s) that services were provided, and the amount owed, along with any supporting documentation that may be requested in advance by the School System. Such invoices shall be submitted within thirty (30) days of the rendering of services. The School System shall process payments to Provider within thirty (30) days of submission of such invoices. Invoices should be sent to m2smith@randolph.k12.nc.us, for review and approval.
7. Contract Funding. It is understood and agreed between Provider and the School System that the School System's payment obligation under this Contract is contingent upon the availability of appropriated funds from which payment for Contract purposes can be made.

8. Insurance. Provider agrees to maintain CyberSecurity Insurance in amount of \$1,000,000 each occurrence. The Board of Education shall be named by endorsement as an additional insured on the CyberSecurity. Certificates of such insurance shall be furnished by Provider to the School System and shall contain an endorsement to provide the School System at least 10 days' written notice of any intent to cancel or terminate by either Provider or the insuring company. Failure to furnish insurance certificates or maintain such insurance shall be a default under this contract and shall be grounds for immediate termination of this Contract.
9. Taxes. Provider shall pay all federal, state, and FICA taxes for all employees participating in the provision of services under this Contract. If requested by the School System, Provider shall provide a breakdown of all sales and use taxes paid on labor, materials, parts and/or supplies.
10. Monitoring and Auditing. Provider shall cooperate with the School System, or with any other person or agency as directed by the School System, in monitoring, auditing, or investigating activities related to this Contract. Provider shall permit the School System to evaluate all activities conducted under this contract as dictated by the School System. Provider shall provide auditors retained by the School System with access to any records and files related to the provision of services under this Contract. The School System agrees that its auditors will maintain the confidentiality of any identified and actual trade secrets of Provider accessed during an audit conducted under this Contract.
11. Confidentiality of Student Information. Provider agrees that all student records or personally identifiable information contained in student records that may be obtained in the course of providing services to the School System under this contract shall be subject to the confidentiality and disclosure provisions of applicable federal and state statutes and regulations as well as the School System's policies. All student records shall be kept in a secure location preventing access by unauthorized individuals. Provider will maintain an access log delineating date, time, agency, and identity of individual accessing student records who is not in the direct employ of Provider. Provider shall not forward to any person other than parent or the School System any student record or personally identifiable information obtained from a student record (including, but not limited to, the student's identity) without the written consent of the School System. Upon termination of this Contract, Provider shall turn over to the School System all student records or personally identifiable information about students obtained by Provider while providing services under this Contract. Nothing in this Contract gives Provider any right to access any student records or personally identifiable information.
12. Lunsford Act. Provider also acknowledges that G.S. § 14-208.18 prohibits anyone required to register as a sex offender under Article 27A of Chapter 14 of the General Statutes from knowingly being on the premises of any school. Provider shall conduct or arrange to have conducted, at its own expense, sexual offender registry checks on each of its owners, employees, agents, subcontractors and independent contractors ("Contractual Personnel") who will engage in any service on or delivery of goods to School System property or at a School System sponsored event, except checks shall not be required for individuals who are solely delivering or picking up equipment, materials, or supplies at: (1) the administrative office or loading dock of a school; (2) non-school sites; (3) schools closed for renovation; or (4) school construction sites. The checks shall include at a minimum checks of the State Sex Offender and Public Protection Registration Program, the State Sexually Violent Predator Registration Program, and the National Sex Offender Registry ("the Registries"). For Provider's convenience only, all of the required registry checks may be completed at no cost by accessing the United States Department of Justice Sex Offender Public Website at <http://www.nsopw.gov/>. Provider shall provide certification on the Sexual Offender Registry Check Certification Form (Exhibit B) that the registry checks were conducted on each of its Contractual Personnel providing services or delivering goods under this Contract prior to the commencement of such services or the delivery of such goods. Provider shall conduct a current initial check of the registries. The sex offender registry checks shall be conducted within 30 days of Provider's execution of the Contract and prior to performing any services on School System property. In addition, Provider agrees to conduct the registry checks and provide a supplemental certification form before any additional Contractual Personnel are used to deliver goods or provide services pursuant to this Contract. Provider further agrees to conduct annual registry checks of all Contractual Personnel and provide annual certifications at each anniversary date of this Contract. Provider shall not assign any individual to deliver goods or provide services pursuant to this Contract if said individual appears on any of the listed registries. Provider agrees that it will maintain all records and documents necessary to demonstrate that it has conducted a thorough check of the registries as to each Contractual Personnel, and agrees to provide such records and documents to the School System upon request. Provider specifically acknowledges that the School System retains the right to audit these records to ensure compliance with this section at any time in the School System's sole discretion. Failure to comply with the terms of this provision shall be deemed a material breach of the Contract.
13. Criminal Background Checks. Provider shall conduct criminal record and background checks on all Contractual Personnel who will perform services pursuant to this Contract on School System property or at School System events. The criminal background checks shall be conducted within 30 days of Provider's execution of the

Contract and prior to performing any services on School System property. Provider shall provide the results of said checks to School System within five (5) business days of receipt and shall not assign any Contractual Personnel to provide services under the Contract if said worker has been convicted of or pled nolo contendere to (1) any felony; (2) any crime, whether misdemeanor or felony, involving violence, illegal drugs, theft, child abuse, sexual harassment, sexual abuse, or personal impropriety of a sexual nature with regard to any other person; or (3) any other crime or conduct reasonably indicating that the Contractual Personnel poses a threat to the safety or well-being of School System's students, personnel, or property. In addition, Provider shall obtain all authorizations necessary for School System to conduct additional criminal record and background checks at its sole expense at any time during the term of this Contract. If School System chooses to exercise this right, Provider shall, within five (5) business days of School System's request, provide the full name, date of birth, and state of residency for the past ten years for all Contractual Personnel providing services under the Contract, along with any other information reasonably requested by School System for purposes of performing criminal record and background checks. Without modifying or waiving any of Provider's obligations under this provision, School System reserves the right to prohibit any Contractual Personnel from providing services under this Contract if the School System determines, in its sole discretion, that said Contractual Personnel has not undergone a criminal record and background check in accordance with this provision or if the results of such criminal record and background check reasonably indicate that the said Contractual Personnel may pose a threat to the safety or well-being of students, school personnel, or others.

14. Indemnification. Provider shall indemnify and hold harmless the School System and its agents and employees from and against all claims, actions, demands, costs, damages, losses, and/or expenses of any kind whatsoever proximately resulting from the omission or commission of any act, lawful or unlawful, by Provider or its agents and/or employees, including but not limited to court costs and attorney's fees, incurred in connection with the defense of said matters. The parties agree that this indemnification clause is an "evidence of indebtedness" for purpose of N. C. Gen. Stat. § 6-21.2.
15. Relationship of Parties. Provider shall be an independent contractor of the School System, and nothing herein shall be construed as creating a partnership or joint venture; nor shall any employee of Provider be construed as an employee, agent, or principal of the School System.
16. Compliance with Applicable Laws. Provider shall comply with all applicable laws and regulations in providing services under this Contract. In particular, Provider shall not employ any individuals to provide services to the School System who are not authorized by federal law to work in the United States. Provider represents and warrants that it is aware of and in compliance with the Immigration Reform and Control Act and North Carolina law (Article 2 of Chapter 64 of the North Carolina General Statutes) requiring use of the E-Verify system for employers who employ twenty-five (25) or more employees and that it is and will remain in compliance with these laws at all times while providing services pursuant to this Contract. Provider shall also ensure that any of its subcontractors (of any tier) will remain in compliance with these laws at all times while providing subcontracted services in connection with this Contract. Provider is responsible for providing affordable health care coverage to all of its full-time employees providing services to the School System. The definitions of "affordable coverage" and "full-time employee" are governed by the Affordable Care Act and accompanying IRS and Treasury Department regulations.
17. Restricted Companies List. Provider represents that as of the date of this Contract, Provider is not included on the Final Divestment List created by the North Carolina State Treasurer pursuant to N.C. Gen. Stat. § 147-86.58. Provider also represents that as of the date of this Contract, Provider is not included on the list of restricted companies determined to be engaged in a boycott of Israel created by the North Carolina State Treasurer pursuant to N.C. Gen. Stat. § 147-86.81.
18. Anti-Nepotism. Provider warrants that, to the best of its knowledge and in the exercise of due diligence, none of its corporate officers, directors, or trustees and none of its employees who will directly provide services under this Contract are immediate family members of any member of the Randolph County Board of Education or of any principal or central office staff administrator employed by the School System. For purposes of this provision, "immediate family" means spouse, parent, child, brother, sister, grandparent, or grandchild, and includes step, half, and in-law relationships. Should Provider become aware of any family relationship covered by this provision or should such a family relationship arise at any time during the term of this Contract, Provider shall immediately disclose the family relationship in writing to the Superintendent of Schools. Unless formally waived by the School System, the existence of a family relationship covered by this Contract is grounds for immediate termination by School System without further financial liability to Provider.
19. Applicable School Board of Education Policies. Provider acknowledges that the Randolph County Board of Education has adopted policies governing conduct on School System property and agrees to abide by any and all relevant Board policies while on School System property. The Provider acknowledges that Board's policies are

available on the School System's website.

20. Assignment. Provider shall not assign, subcontract, or otherwise transfer any interest in this contract without the prior written approval of the School System.
21. Contract Modifications. This contract may be amended only by written amendments duly executed by and between the School System and Provider.
22. North Carolina Law. North Carolina law will govern the interpretation and construction of the Contract.
23. Order of Precedence. The Parties do hereby agree that in the event of conflict between the terms and conditions of this Contract and the terms and conditions in an agreement entered into between the parties at the same time as or prior to this Contract, the terms and conditions of this Contract shall prevail.
24. Entire Agreement. This Contract, including the purchase order, if any, used in connection herewith and any other document(s) expressly incorporated by reference as a part of this Contract, constitutes and expresses the entire agreement and understanding between the parties concerning its subject matter. This Contract supersedes all prior and contemporaneous discussions, promises, representations, agreements and understandings relative to the subject matter of this contract. To the extent there may be any conflict between the four corners of this Contract and other documents incorporated by reference herein, the terms of this Contract will control.
25. Attached Exhibits: The following documents, if any, are attached as Exhibits to this Contract and incorporated by reference herein:

Exhibit A: Sexual Registry Check Certification Form

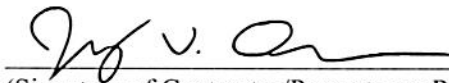
26. Severability. If any provision of this Contract shall be declared invalid or unenforceable, the remainder of the Contract shall continue in full force and effect.
27. Counterparts and Execution. This Contract may be executed in any number of counterparts, each of which will be deemed an original but all of which together will constitute one and the same instrument. The Parties agree that computer scanned and/or faxed signatures or copies of this Contract will have the same validity and force as an "original."
28. Authority to Enter Contract. The person(s) executing this Contract on behalf of Provider have authority to do so as an official, binding act of Provider.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first indicated above.

FOR CONTRACTOR:

GIMKIT, INC.
(Typed or Printed Name of Contractor/Presenter)

PO BOX 19833, SEATTLE, WA 98109
(Contractor's Address)



(Signature of Contractor/Presenter or Representative)

Date

RANDOLPH COUNTY BOARD OF EDUCATION

Superintendent or Designee

Authorized Signature

This instrument has been pre-audited in the manner required by the School Budget and Fiscal Control Act.

School System Finance Officer

Date

Exhibit A**Sexual Offender Registry Check Certification Form****PLEASE SUBMIT THIS FORM TO YOUR SCHOOL SYSTEM'S REPRESENTATIVE**

Project Name: _____ Contract: _____

Check the appropriate box to indicate the type of check:

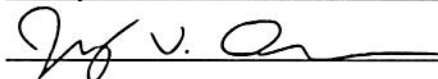
☐ Initial☐ Supplemental☒ Annual

I, Jeffrey Osborn, Co-Founder of Gimkit, Inc. hereby certify that I have performed all of the required sexual offender registry checks required under this Contract for all Contractual Personnel (employees, agents, ownership personnel, or contractors) who may be used to deliver goods or provide services under this Contract, including the North Carolina Sex Offender and Public Protection Registration Program, the North Carolina Sexually Violent Predator Registration Program, and the National Sex Offender Registry (Note: all of the required registry checks may be completed at no cost by accessing the United States Department of Justice Sex Offender Public Website at <http://www.nsopw.gov/>). I further certify that none of the individuals listed below appears on any of the above-named registries and that I will not assign any individual to deliver goods or perform services under this Contract if said individual appears on any of the sex offender registries. I agree to maintain all records and documents associated with these registry checks, and that I will provide such records and documents to the school system upon request. I specifically acknowledge that the school system retains the right to audit these records to ensure compliance with this section at any time in the school system's sole discretion. I acknowledge that I am required to perform these checks and provide this certification form before any work is performed under the Contract (initial check), any time additional Contractual Personnel may perform work under the Contract (supplemental check), and at each anniversary date of the Contract (annual check).

Contractual Personnel Names**Job Title**

1.	<u>Jeffrey Osborn</u>	<u>Co-Founder</u>
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____

I attest that the forgoing information is true and accurate to the best of my knowledge.

Jeffrey Osborn, Co-Founder (print name) (signature / date)