

THIRD-PARTY CONTRACTOR INFORMATION



CONTRACTOR

MINDEX TECHNOLOGIES



PRODUCT(S)

**SCHOOLTOOL
CLEARTRACK
RTI EDGE**

LEAD CONTRACT ORGANIZATION



SERVICE PROVIDER



SUPPLEMENTAL INFORMATION

PURPOSE DETAILS

The exclusive purpose for which Vendor is being provided access to Protected Information is to provide the product or services that are the subject of this Contract to BOCES and Participating School Districts.

The product or services are used to support SchoolTool, a student management system.

SUBCONTRACTOR DETAILS

Vendor represents that it will only share Protected Information with subcontractors if those subcontractors are contractually bound to observe the same obligations to maintain the privacy and security of Protected Information as are required of Vendor under this Contract and all applicable New York State and federal laws.

CONTRACT DURATION AND DATA DESTRUCTION INFORMATION

The Mindex Service Agreement for SchoolTool expires June 30, 2011 with an automatic renewal, unless either party gives notice to terminate. An amendment was done in March 2025 to add ClearTrack and RTI Edge to the Service Agreement.

Upon expiration of this Contract without a successor agreement in place, Vendor shall assist BOCES or a Participating School District in exporting all personally identifiable information previously received from BOCES or from a Participating School District. Also, the Vendor at the request of the BOCES or Participating School District shall thereafter securely delete any copy of the data remaining in Vendor's possession.

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MohawkRIC

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**DATA ACCURACY
INFORMATION**

In the event that a parent, student, or eligible student wishes to challenge the accuracy of personally identifiable information concerning that student or eligible student, that challenge may be processed through the procedures provided by the student's district of enrollment for amendment of education records under the Family Educational Rights and Privacy Act (FERPA).

**SECURITY PRACTICES
INFORMATION
(EX. ENCRYPTION)**

The data is stored in the continental United States (CONUS) or Canada.

Vendor will maintain administrative, technical, and physical safeguards, not necessarily limited to disk encryption, file encryption, firewalls, and password protection to protect the security, confidentiality, and integrity of personally identifiable information in its custody. Vendor will use encryption technology to protect data while in motion or in its custody from unauthorized disclosure using a technology or methodology specified by the secretary of the U S. Department of HHS in guidance issued under P.L. 111-5, Section 13402(H)(2).