ANNEX A
VENDOR INFORMATION REGARDING DATA PRIVACY AND SECURITY

Vendor: _____   Product: _____

Collects: ☐ Student Data   ☐ Teacher or Principal Data   ☐ Does not collect either

Educational agencies including _____ School District are required to *post information about third-party contracts on the agency's website* with the Parents Bill of Rights. To that end, please complete the table below with information relevant to NYS Education Law 2-d and Part 121.3 of the Commissioner's Regulations. Note that this applies to all software applications and to mobile applications ("apps").

Part 1: Exclusive Purposes for Data Use
The exclusive purposes for which the student data (or teacher or principal data) will be used by the third-party contractor:
Part 2: Subcontractor Oversight Details – Select the appropriate option below.
☐ This contract has no subcontractors. ☐ This contract has subcontractors. As such, the third-party contractor will take the following steps to ensure that any subcontractors, assignees, or other agents who see, or receive, Student Data are contractually required to obey the same data protection and security requirements that the third-party contractor is required to obey under state and federal law:
Part 3: Contract Lifecycle Practices
The contract expires at the end of the 2022-2023 school year, unless renewed or automatically extended for a term pursuant to the agreement. When the contract expires, Student Data will be deleted by the contractor, via shredding, returning of data, mass deletion, and upon request, may be exported for use by _____ School
Part 4: Student Educational Records / Improper Disclosure
A. For information on FERPA (Family Educational Rights and Privacy Act), which is the federal law that protects the privacy of student education records, visit the U.S. Department of Education FERPA website. B. A complaint or report of improper disclosure may be completed by submitting the Improper Disclosure Report form.
Part 5: Security Practices
A. Student Data provided to the contractor will be stored: (include *where* and *how*) B. The security protections taken to ensure Student Data will be protected that align with the NIST Cybersecurity Framework and industry best practices include:
Part 6: Encryption Practices
☐ By checking this box, contractor certifies that encryption of Student Data is applied in accordance with NYS Education Law Section 2-d 5(f)(5).