

**PARENT BILL OF RIGHTS FOR STUDENT  
DATA PRIVACY AND SECURITY  
THIRD PARTY CONTRACTOR SUPPLEMENT**

The \_\_\_\_\_ (the “Contractor”) has been engaged by the Chenango Forks Central School District to provide services. In this capacity, the company may collect, process, manage, store or analyze student or teacher/principal personally identifiable information (PII).

The Contractor will use PII for the following exclusive purposes (*describe specific purpose for which the PII will be used*).

The Contractor will ensure that subcontractors or others that the company shares PII will abide by data protection and security requirements of district policy, and state and federal law and regulations by (*describe methods/procedures to safeguard data use by subcontractors*).

PII will be stored (*describe the location in a manner that protects data security*).

Parents may challenge the accuracy of PII held by Contractor by contacting (*insert contact information, including title, phone number, mailing address and email address*):

The Contractor will take reasonable measures to ensure the confidentiality of PII by implementing the following (*describe the measures used by to protect PII*):

The Contractor’s agreement with the district begins on \_\_\_\_\_ and ends on \_\_\_\_\_.  
Once the Contractor has completed its service to the district, records containing student PII will be (*select one*):     Destroyed             Returned     by \_\_\_\_\_ via the following method:

Contractor's Signature:

Date:

Printed Name and Title:

Adoption Date: October 28, 2021