#### MOHAWK REGIONAL INFORMATION CENTER EDUCATION LAW 2-D AND PART 121

## **THIRD-PARTY CONTRACTOR INFORMATION**



# **SUPPLEMENTAL INFORMATION**

PURPOSE DETAILS	The exclusive purpose for which Vendor is being provided access to Protected Information is to provide the product or services that are the subject of this Contract to BOCES and Participating School Districts. The product or services are used to support business operations and special education.
SUBCONTRACTOR DETAILS	Frontline will only disclose protected data received from BOCES or Participating School Districts only to those officers, employees, and agents who need access to provide the contracted services. Frontline further agrees that any of its officers or employees, and any officers or employees of any assignee or subcontractor of Frontline who have access to personally identifiable information will receive training on the federal and state law governing confidentiality of such data prior to receiving access to that data.
CONTRACT DURATION AND DATA DESTRUCTION INFORMATION	The agreement expires June 30, 2022 with an automatic renewal, unless either party gives notice to terminate. Upon expiration of this Contract without a successor agreement in place, Frontline will delete all protected data previously received from BOCES or a Participating School District upon request, unless alternative arrangements are made with Frontline to continue using Frontline Services. Frontline shall provide commercially reasonable support to BOCES to extract data from Frontline Services in a format suitable for transfer to another service or platform.

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DATA ACCURACY INFORMATION	Parents can challenge the accuracy of any student data stored by a school district in a Frontline Product or Service by following the school district's procedure for requesting the amendment of education records under the Family Educational Rights and Privacy Act (FERPA). Teachers and principals may be able to challenge the accuracy of APPR data stored by a school district in a Frontline Product or Service by following the appeal procedure in the school district's APPR Plan.
SECURITY PRACTICES INFORMATION (EX. ENCRYPTION)	The data is stored in the continental United States. Vendor will maintain reasonable administrative, technical, and physical safeguards to protect the security, confidentiality, and integrity of personally identifiable information in its custody. Vendor will use encryption technology that complies with New York Education Law Section 2- d and related Commissioner Regulations to protect data while in motion or in its custody from unauthorized disclosure.