

Data Security and Privacy Plan

1. Exclusive Purposes for Data Use

- a. Please list the exclusive purposes for which the student data [or teacher or principal data] will be used by the service provider.

Not Applicable. We do not have access to any data.

Initial J.O.

2. Data Accuracy/Correction Practices

- a. Parent [student, eligible student, teacher or principal] may challenge the accuracy of the data by...

Not Applicable. We do not operate the software, nor do we have access to any data. We provide the software and provide the support of the software. Your organization runs the software and has access to the data.

Initial J.O.

3. Subcontractor Oversight Details

- a. This contract has subcontractors: Yes No

- b. Describe how the contractor will ensure subcontractors abide by data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations:

N/A

Initial J.O.

4. Security Practices

a. Where is the data stored? (described in such a manner as to protect data security)

b. The security protection practices taken to ensure data will be protected include:

Not Applicable to us. We do not have access to the data.

Initial J.A.

5. Contract Lifecycle Practices

a. The agreement expires 06/30/2025

b. When the agreement expires,

i. How long will the student [or teacher or principal] data be retained?

Not Applicable to us. This is governed by your organization

ii. How will the student data be disposed of?

Not Applicable to us. This is governed by your organization

Initial J.A.

6. Encryption Practices

a. Data encryption is applied in accordance with Education Law 2-d 5(f)(5)

Yes No N/A

Initial J.A.

7. Training Practices

a. Annual training on federal and state law governing confidentiality is required for any officers, employees, or assignees who have access to student [or teacher or principal] data

Yes No N/A

Initial J.A.

PACE Business Solutions

Company Name

Joseph A. Tornabene

Print Name and Title

Joseph A. Tornabene
Signature of Provider

02/16/2024

Date