EXHIBIT “D”

DIRECTIVE FOR DISPOSITION OF DATA

[Name or District or LEA] directs [Name of Company] to dispose of data obtained by Company pursuant to the terms of the DPA between LEA and Provider. The terms of the Disposition are set forth below:

1. Extent of Disposition

____ Disposition is partial. The categories of data to be disposed of are set forth below or are found in an attachment to this Directive:

[Insert categories of data here]

____ Disposition is Complete. Disposition extends to all categories of data.

2. Nature of Disposition

___ Disposition shall be by destruction or deletion of data.

___ Disposition shall be by a transfer of data. The data shall be transferred to the following site as follows:

[Insert or attach special instructions.]

3. Timing of Disposition

Data shall be disposed of by the following date:

____ As soon as commercially practicable

____ By (Insert Date]

4. Signature

________________________________________

(Authorized Representative of LEA

__________________________

Date

5. Verification of Disposition of Data

______________________________________

Authorized Representative of Company

__________________________

Date

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OPTIONAL: EXHIBIT “F”
DATA SECURITY REQUIREMENTS

Having robust data security policies and controls in place are the best ways to ensure data privacy. Please answer the following questions regarding the security measures in place in your organization:

1. Does your organization have a data security policy? ✓ Yes □ No

   If yes, please provide it.

2. Has your organization adopted a cybersecurity framework to minimize the risk of a data breach? If so which one(s):

   ___ ✓ ___ ISO 27001/27002
   ____ CIS Critical Security Controls
   ____ NIST Framework for Improving Critical Infrastructure Security
   ____ Other: __________________________

3. Does your organization store any customer data outside the United States? ✓ Yes □ No

4. Does your organization encrypt customer data both in transit and at rest? ✓ Yes □ No

5. Please provide the name and contact info of your Chief Information Security Officer (CISO) or the person responsible for data security should we have follow-up questions.

   Name: Rod Wallace

   Contact information: (210) 305-2521 __________________________

6. Please provide any additional information that you desire.