

EXHIBIT 1

MINEOLA UNION FREE SCHOOL DISTRICT'S PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

The Mineola School District is committed to protecting the privacy and security of each and every student's data. In accordance with New York Education Law Section 2-d and its implementing regulations, the District informs the school community of the following:

- 1) A student's personally identifiable information cannot be sold or released for any commercial purpose.
- 2) Parents/guardians have the right to inspect and review the complete contents of their child's education record.
- 3) State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to encryption, firewalls, and password protection, must be in place when data is stored or transferred.
- 4) A complete list of all student data elements collected by the State Education Department is available for public review at the following website: <http://www.nysed.gov/student-data-privacy/student-data-inventory> or by writing to the Office of Information and Reporting Services, New York State Education Department, Room 865 EBA, 89 Washington Avenue, Albany, New York 12234.
- 5) Parents/guardians have the right to file complaints about possible breaches of student data. Parents/guardians may submit a complaint regarding a potential breach by the Mineola Union Free School District to Whitney Smith, Ed.D., Director of Instructional Technology and Assessment and Mineola's Data Protection Officer, at wsmith@mineola.k12.ny.us, 2400 Jericho Turnpike, Garden City Park, New York 11040. Complaints may also be directed in writing to Privacy Complaint, Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, New York 12234. Complaints may also be submitted using the form available at the following website <http://www.nysed.gov/data-privacy-security/report-improper-disclosure>.