

## Systems Assurance Analysis

SAA # 50997.0

School District: **Letchworth**

Service **Instructional**

**Attributes:** SAA Renewals

### Section 1 - Personnel

District Personnel: Todd Campbell

BOCES Personnel: Matthew Holman

The purpose of this Systems Assurance Analysis is to enable BOCES personnel to determine the exact equipment and configuration needed for the BOCES to appropriately provide instructional and management data processing services. It will be consistent with the CRITERIA/GUIDELINES of the Office of the Assistant Commissioner for Educational Finance and Management Services and the local BOCES CRITERIA and GUIDELINES approved by the Department for School District Organization.

### Section 2 - Hardware/Software Support Service Agreement

The Letchworth School District requests the service noted below from the Genesee Valley/Wayne-Finger Lakes Educational Technology Service (EduTech). The district has reviewed their responsibilities for participation in the requested service. EduTech accepts its responsibilities as outlined in service descriptions.

The District, in subscribing to this service, recognizes that all software included for use in the service offering is licensed through EduTech, including all upgrades and technical support from the Center, and may not be modified by the District. Any unauthorized use of or attempt to modify the software voids the license agreement between EduTech and the vendor and will require removal of all copies of the software from the District for return to the vendor.

Hardware provided for District use as part of the service is owned by EduTech and is limited to those functions approved and authorized by EduTech. Maintenance, upgrades and technical support will be provided through EduTech. Any unauthorized use of or attempt to modify the hardware voids this lease agreement and will result in the removal of the hardware from the District.

The District is responsible for its share of any costs related to maintenance or enhancements to the hardware/software supplied as part of the services. The District is responsible for accurate inventory and appropriate care of assigned hardware. At such time as the District no longer subscribes to the service, EduTech will remove all hardware and copies of software included in this agreement. Additional fees may be issued to the District of lost and stolen EduTech tagged items.

### Section 3 - Analysis Of Need

Renewal - AIT Gopher F/Chrome Premium

### Section 4 - Needed Configuration and Justification

March | 3/15/2025 - 3/14/2026

As with any outlined plan, EduTech, along with District personnel, will continually assess the satisfaction and appropriateness of the delivery of the systems. Should it become necessary to either speed up or slow down the implementation process, that decision will be reached jointly and will allow for modifications as determined at various strategic points.

### Section 5 - Implementation Plan

Implementation will be considered complete when all items are installed as specified in this SAA.

### Section 5A - Personnel, Location, Equipment

renewal

**Section 5B - District Responsibilities**

The district is responsible for furniture and power for the equipment.

**Section 5C - Complete Installation**

An installation date will be determined when all equipment is received.

**Section 6 - Billing**

Bill in Fiscal Year: 2024-2025

**School Contacts**

Business Official	John Novak
District SAA Contact	Jeff Nevinger
Finance Analyst	Tamara Felker
LakeNet Analyst	Dave Elliott
MTS Net Analyst	Jamie Fili
Project Coordinator	Matthew Holman
Purchase Order Processor	Kim Maher
Renewals Contact	Kevin Harper
Sr. CSA	Katy Schwingle
Student App Analyst	Rich Yeoman
Superintendent	Todd Campbell
Technology Coordinator	Jeff Nevinger

Fiscal Year: 2024-2025

Location:

SAA Renewal

Estimated Product Total:	\$1,130.00
New Service Charges:	\$0.00
Service Charge Adjustment:	\$0.00
Estimated SAA Total:	<u>\$1,130.00</u>

Applicable BOCES Aid: 79.0%

District Signature

Title: Business Administrator

Signature:



Print Name:

John P. Novak

Date:

2/24/25

**Product detail by room for SAA #:50997.0**

Quantity	Item Number	Product Description	Unit Cost	Total Cost	Supplier	Manufacturer	Manufacturer Item #
Room:	<b>renewal</b>						
1	7006423	AIT GOPHER F/CHROME PREMIUM	\$1,130.00	\$1,130.00	CDW-G Computing Solutions	N/A	.
		<i>Quote # PHFT627 CUSTOMER # 4895074</i>					
			<b>Room Total:</b>	<b>\$1,130.00</b>			
			<b>Total Products Cost:</b>	<b>\$1,130.00</b>			

**Service charges for SAA #:50997.0**

Fiscal Year:

SAA Attributes:

Quantity Description

Unit Cost

Total Cost Note

**Total Service Charges:**