# **Privacy Policy**

Technical Assistance Collaborative, Inc. (TAC) endeavors to protect your personal privacy. This Privacy Policy addresses TAC's practices regarding information collected from users of www.tacinc.org ("the Site"). This Privacy Policy does not address or govern the use or dissemination of information collected from you other than directly through or from the Site, such as from other websites, telephone, facsimile, postal mail, personal delivery, or other or additional offline means or media.

This Privacy Policy is incorporated into the Site by reference, as if set forth fully therein.

If you have any questions about our privacy policies, please contact us at info@tacinc.org or call us at (617) 266-5757. By providing your personal information to TAC, you signify your acceptance of the TAC Web Privacy Policy and agree that TAC may collect, use, and disclose your personal information as described herein.

### **Information We May Collect**

#### Personally Identifiable Information

For purposes of this Privacy Policy, "personally identifiable information" means any information by which someone can be personally identified, including name, address, telephone number, email address, and other information incidental to providing goods or services (also referred to herein as "personal information"). We collect personally identifiable information from you only when you voluntarily provide us with this information, such as when signing up for our email newsletter, contacting us with a question or comment, or utilizing an "Email to a Friend" feature.

#### Browsing Information and Cookies

When you visit the Site, our web servers may automatically recognize certain nonpersonally-identifiable information about you, such as your domain name, access provider, IP address, and browser language. The Site also uses a browser feature known as a cookie, which assigns a unique identification to your computer. The information collected from cookies allows us to provide better customer service to you and to improve features of our Site in a variety of ways, including by determining whether you have visited the Site in the past and which pages of our Site you have visited.

If you are uncomfortable with your information being used in this way, most computer systems and web browsers offer privacy settings and options, such as disabling cookies or opting for "Do Not Track" features. We do not override these settings or options.

#### **How We Use Your Information**

By providing personally identifiable information to us, you help us match your interests. TAC may use your personally identifiable information to communicate with you and to send you information by email, postal mail, or other means about our services and resources. In general, we use personal information collected on the Site for the specific purpose for which it was volunteered; to market or provide products and services; and to comply with any legal or regulatory requirements, process, or provisions. In order to better serve you, we may combine information you provide to us on the Site with information from third parties, including demographic or public information. The Site uses interfaces with social media websites or platforms that are owned and/or controlled by third parties, such as Facebook, LinkedIn, Twitter and others ("Social Media Sites"). If you choose to "like" or share information from the Site through any Social Media Sites, the interfaces on our Site may allow the Social Media Site to connect your website visit to your Personal Data. The information that you share with the Social Media Sites will be governed by the specific privacy policies and terms of service of the Social Media Sites and not by TAC's Privacy Policy. You should review the privacy policy of that Social Media Site before choosing to access and use any Social Media Sites, including interacting with our pages on those sites.

#### **How We May Share Your Information**

We will not rent or sell your personally identifiable information.

We reserve the right to disclose information about you to a third party pursuant to a subpoena, court order, or other form of legal process, or in response to a request by or on

behalf of any local, state, federal, or other government agency, department, or body, whether or not pursuant to a subpoena, court order, or other form of legal process. Your personal information and data may also be disclosed if, in TAC's sole judgment, that disclosure is appropriate to protect the life, health, or property of TAC or any other person or entity.

# Managing Your Personal Information and Options

We want to communicate with you only if you want to hear from us. If you have established an account on the Site or signed up to receive electronic newsletters and email updates from TAC, you will have the right at any time to opt out of receiving marketing emails or to specify which, if any, communications you would like to receive from us. Should you ever decide to delete your account, you may do so by emailing <u>info@tacinc.org</u>.

If you would like to opt out of receiving our email newsletter and announcements of events and resources, click the "unsubscribe" link on the footer of any of our emails.

At your request, TAC will confirm any personally identifiable information it collects or holds about you, and will correct, update, or remove such information. You may contact TAC for any of the foregoing at <u>info@tacinc.org</u>.

### Security

The confidentiality of any communication or material transmitted to or from TAC via the Site or via email cannot be, and is not, guaranteed. You acknowledge that the technical processing and transmission of content via the Site may be transferred unencrypted and involve: (a) transmissions over various networks; and (b) changes to conform and adapt to technical requirements of connecting to networks or devices. Accordingly, TAC is not responsible for the security of information transmitted via the Site or the Internet generally.

# **Links to Third Party Websites**

The Site may also contain links to third party websites, for the convenience of users in locating information, products, or services that may be of interest. If you access a third party website from a link on this Site, any information you disclose on that website is not subject to this Privacy Policy. It is possible that these links may be used by third parties or others to collect personal or other information about you. We are not responsible for the privacy practices of such websites or third parties or the content of such websites and it is your sole obligation to review and understand the privacy practices and policies of these other websites. We do not control the use of cookies or the collection of information by these third parties, nor how they manage such information. It is solely your obligation to review and understand policies of these other websites, advertisers, and any third parties.

# **Updating this Privacy Policy**

We reserve the right to change, modify, add, or remove portions of this Privacy Policy at any time. You should check this page periodically for changes. Your continued use of this Site following the posting of changes to this Privacy Policy will be considered your consent to those changes.

## **Questions or Concerns**

If you have any feedback, questions, or concerns regarding privacy, please send a detailed message to <u>info@tacinc.org</u>; we will make every effort to resolve your concerns.