

# Data Sharing Agreement

This Data Sharing Agreement (“Agreement”) is made between Asteria Learning, Inc. (“Provider”) and Frisco ISD (the “District”) The District and Provider will be collectively referred to as the “Parties.”

## 1. DEFINITION, USE, AND TREATMENT OF DATA.

- A. “Data” shall include, but is not limited to, the following: student data, employee data, metadata, user content, course content, materials, and any and all data and information that the District (or any authorized end user(s)) uploads or enters through their use of the product. “Data” also specifically includes all personally identifiable information in education records, directory data, and other non-public information.
- B. The District owns and retains all rights, title and interest to, or has appropriate possessory rights in, Data.
- C. All Data accessed or used by the Provider shall at all times be treated as confidential by Provider and shall not be copied, used or disclosed by Provider for any purpose not permitted in this agreement. As outlined in more detail below, Provider recognizes that personally identifiable information is protected against disclosure by Federal and State Statutes and Regulations, and Provider agrees to comply with said restrictions.

## 2. PURPOSE, SCOPE AND DURATION.

- A. For Provider to provide services to the District it may become necessary for the District to share certain Data related to the District’s students, employees, business practices, and/or intellectual property.
- B. The Parties acknowledge that the District is subject to the Family Educational Rights and Privacy Act (20 U.S.C. 12332(g)) (FERPA), which law and supporting regulations generally address certain obligations of an educational agency or institution that receives federal funds regarding disclosure of personally identifiable information in education records. As set forth in more detail below, the Parties agree that Provider is a “school official” under FERPA and has a legitimate educational interest in personally identifiable information from education records because Provider: (1) provides a service or function for which the District would otherwise use employees; (2) is under the direct control of the District with respect to the use and maintenance of education records; and (3) is subject to the requirements of FERPA governing the use and redisclosure of personally identifiable information from education records.
- C. The parties expect and anticipate that Provider may receive personally identifiable information in education records from the District only as an incident of service or training that Provider provides to the District pursuant to this Agreement. Provider shall be permitted to use any such personally identifiable information in education records as a function of performing its duties and obligations. Provider represents that it shall not use or further disclose any personally identifiable information in education records other than as a function of performing its duties and obligations.
- D. This Agreement becomes effective immediately upon the date of execution and shall remain in effect during the time that Provider provides services to the District. Provider agrees to use said Data solely for the purposes of providing services to the District and as permitted by Section 5.

- E. At the conclusion of this Agreement Provider agrees to destroy or transfer to the District under the direction of the District all Data relating to the District, its students, and its employees that Provider may have in its possession or and shall require its subcontractors or agents to whom the Provider may have transferred Data to destroy or transfer (directly or through Provider) to the District such Data.
3. DATA COLLECTION.
- A. Provider will only collect Data necessary as permitted in this Agreement.
4. DATA USE.
- A. Provider will use Data only for the purpose of fulfilling its duties and providing services under this Agreement, for improving services under this Agreement and as otherwise expressly permitted by this Agreement.
5. DATA DE-IDENTIFICATION.
- A. Provider may use de-identified Data for product development, research, or other purposes and all resulting intellectual property shall belong solely to Provider. De-identified Data will have all direct and indirect personal identifiers removed. This includes, but is not limited to, name, identification numbers, dates of birth, demographic information, location information, and school identification. Further, Provider agrees not to attempt to re-identify de-identified Data and not to transfer de-identified Data to any party authorized to receive such Data pursuant to this Agreement unless that party agrees not to attempt re-identification.
6. MARKETING AND ADVERTISING PROHIBITED.
- A. Provider shall not use any Data to advertise or market to students, their parents, or District employees or officials.
7. DATA MINING.
- A. Provider is prohibited from mining Data for any purposes other than as provided in Section 5 or as otherwise agreed to in writing to by the Parties. Data mining or scanning of user content for the purpose of advertising or marketing to students or their parents is prohibited. Data mining is defined as the process of analyzing data from different perspectives and summarizing it into useful information by finding correlations or patterns among data fields in relational databases.
8. DATA SHARING.
- A. Provider shall not share personally identifiable Data with any additional parties, including except as required to provide services.
- B. In the event any person(s) seeks to access any Data beyond the access that is provided to Provider's employees for purposes of providing services to the District under this Agreement, Provider will immediately inform the District of such request in writing unless expressly prohibited by law or judicial order. The District will respond to all requests for Data received by Provider; Provider will not respond in any way to such requests for Data. Provider shall only retrieve requested Data upon receipt of, and in accordance with, written directions by the District and shall only provide such Data to the District without express written consent from the District.
- C. Section 8.A., notwithstanding, should Provider receive a court order or lawfully issued subpoena seeking the release of such Data or information, Provider shall to the extent legally permitted immediately provide notification in writing to the District of its receipt of such court order or lawfully issued subpoena and shall immediately provide the District with a

copy of such court order or lawfully issued subpoena prior to releasing the requested Data or information. It shall not be a violation of this Agreement to provide Data in response to any court order or lawfully issued subpoena.

9. DATA TRANSFER OR DESTRUCTION.

- A. Provider will ensure that all Data in its possession, and require all Data in the possession of any subcontractors or agents to which the Provider may have transferred Data, are destroyed or transferred to the District under the direction of the District when the Data are no longer needed for the specified purpose.

10. RIGHTS AND LICENSE IN AND TO DATA.

- A. Parties agree that all rights, including all intellectual property rights, to Data shall remain the exclusive property of the District, and Provider has a limited, nonexclusive license solely for the purpose of performing its obligations as outlined in the Agreement and as contemplated by Section 5. This Agreement does not give Provider any rights, implied or otherwise, to Data, content, or intellectual property, except as expressly stated in the Agreement. This includes the right to sell or trade Data.

11. ACCESS.

- A. Any Data held by Provider will be made available to the District promptly upon request by the District.

12. SECURITY CONTROLS.

- A. Provider shall store and process Data in accordance with industry standard practices. This includes appropriate administrative, physical, and technical safeguards to secure Data from unauthorized access, disclosure and use.
- B. Provider shall conduct periodic risk assessments and remediate any identified security vulnerabilities in a timely manner.
- C. Provider shall also have a written incident response plan, which shall include but is not limited to, prompt notification to the District in the event of a security or privacy incident, as well as procedures for responding to a breach of any of the District's Data in Provider's possession. Provider agrees to share its incident response plan upon request.

13. NOTIFICATION OF AMENDMENTS TO POLICIES.

- A. Provider shall not change how Data is collected, used, or shared under the terms of this Agreement in any way without advance notice to and consent from the District.
- B. Provider shall provide notice to the District of any proposed change to its Terms of Use, Privacy Policy, and/or any similar policies/procedures thirty (30) days prior to the implementation of any such change. The District may terminate the Agreement with Provider upon notification of amendment to such terms.

14. NOTIFICATION OF DATA BREACH.

- A. When Provider becomes aware of a disclosure or security breach concerning any Data covered by this Agreement, Provider shall immediately notify the District and take immediate steps to limit and mitigate the damage of such security breach to the greatest extent possible.
- B. The Parties agree that any breach of the privacy and/or confidentiality obligation set forth in the Agreement may, in the District's discretion, result in the District immediately terminating this Agreement.

- C. In addition to and notwithstanding any termination provision set forth in the underlying agreement(s), in which the District shares Data with Provider, this Agreement and such underlying agreement(s) may be terminated by the District if Provider fails to cure such breach within thirty (30) days of receiving written notice from the District of such breach (or such longer time necessary to cure such breach if the breach cannot be cured in 30 days). The Party in breach shall identify to the non-breaching Party all steps taken to cure such breach and the estimated timeframe for such cure.

#### 15. INDEMNIFICATION.

- A. Provider shall indemnify and hold harmless the District and its officers, agents, subcontractors, and employees, from any and all third-party claims, suits or causes of action, including reasonable attorneys' fees and expenses, resulting from any acts or omissions of Provider or its officers, agents, subcontractors, or employees that breach the obligations of Provider under this Agreement.

#### 16. TERMINATION

- A. The District may terminate this Agreement at any time at its discretion upon written notification to Provider. If the District terminates the Agreement, or if Provider ceases to perform services for the District that requires access to Data, Provider shall return to the District all Data delivered to it or collected during the course of the Agreement. Further, Provider shall certify to the District in writing within fifteen (15) business days that all copies of the Data stored in any manner by Provider have been returned to the District and permanently erased or destroyed. In furtherance thereof, Provider shall ensure that all files are completely overwritten and are unrecoverable. Provider acknowledges that simple file deletions or media high level formatting operations are insufficient to meet its obligations to the District.

#### 17. SEVERABILITY

- A. The provisions of this Agreement are severable. If a court of competent jurisdiction will not determine that any portion of this Agreement is invalid or unenforceable, the court's ruling affect the validity or enforceability of the other provisions of the Agreement.

#### 18. ENTIRE AGREEMENT.

- A. This document states the entire agreement between Provider and the District with respect to its subject matter and supersedes any previous and contemporaneous or oral representations, statements, negotiations, or agreements. This Agreement is governed by the laws of the State of Texas. Venue shall lie in Comal County, Texas, for any dispute arising out of this Agreement.

**[Signatures on Next Following Page]**

# Signatures

**Asteria Learning, Inc.**



\_\_\_\_\_  
*Signature of Authorized Representative*

Mary Jo Eldridge

\_\_\_\_\_  
*Printed Name*

**CEO**

\_\_\_\_\_  
*Position*

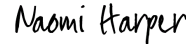
11/17/2023

\_\_\_\_\_  
*Date*

Frisco Independent School District

**District Name**

DocuSigned by:



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\_\_\_\_\_  
*Signature of Authorized Representative*

Naomi Harper

\_\_\_\_\_  
*Printed Name*

Assistant General Counsel

\_\_\_\_\_  
*Position*

12/18/2023

\_\_\_\_\_  
*Date*






# Data Sharing Agreement Frisco ISD 2023-2024

Final Audit Report

2023-11-17

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