



STANDARD STUDENT DATA PRIVACY AGREEMENT

(NDPA Standard Version 1.0/ with Exhibit E)

Scottsdale Unified School District #48

and

Northern Arizona University

Version: 1r6

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This Student Data Privacy Agreement (“**DPA**”) is entered into on the date of full execution (the “**Effective Date**”) and is entered into by and between: Scottsdale Unified School District #48, 8500 E. Jackrabbit Rd., Scottsdale, AZ 85251 (the “**Local Education Agency**” or “**LEA**”) and

Northern Arizona University

(the “**Provider**”).

WHEREAS, the Provider is providing educational or digital services to LEA.

WHEREAS, the Provider and LEA recognize the need to protect personally identifiable student information and other regulated data exchanged between them as required by applicable laws and regulations, such as the Family Educational Rights and Privacy Act (“**FERPA**”) at 20 U.S.C. § 1232g (34 CFR Part 99); the Children’s Online Privacy Protection Act (“**COPPA**”) at 15 U.S.C. § 6501-6506 (16 CFR Part 312), applicable state privacy laws and regulations and

WHEREAS, the Provider and LEA desire to enter into this DPA for the purpose of establishing their respective obligations and duties in order to comply with applicable laws and regulations.

NOW THEREFORE, for good and valuable consideration, LEA and Provider agree as follows:

1. A description of the Services to be provided, the categories of Student Data that may be provided by LEA to Provider, and other information specific to this DPA are contained in the Standard Clauses hereto.
2. **Special Provisions. Check if Required**
 - If checked, the Supplemental State Terms and attached hereto as **Exhibit “G”** are hereby incorporated by reference into this DPA in their entirety.
 - If checked, LEA and Provider agree to the additional terms or modifications set forth in **Exhibit “H”. (Optional)**
 - If checked, the Provider, has signed **Exhibit “E”** to the Standard Clauses, otherwise known as General Offer of Privacy Terms
3. In the event of a conflict between the SDPC Standard Clauses, the State or Special Provisions will control. In the event there is conflict between the terms of the DPA and any other writing, including, but not limited to the Service Agreement and Provider Terms of Service or Privacy Policy the terms of this DPA shall control.
4. This DPA shall stay in effect for three (3) years. **Exhibit “E”** will expire three (3) years from the date the original DPA was signed.
5. The services to be provided by Provider to LEA pursuant to this DPA are detailed in **Exhibit “A”** (the “**Services**”).
6. **Notices**. All notices or other communication required or permitted to be given hereunder may be given via e-mail transmission, or first-class mail, sent to the designated representatives below.

The designated representative for the LEA for this DPA is:

Name: Scott Menzel Title: Superintendent

Address: 8500 E Jackrabbit Rd., Scottsdale, AZ 85251

Phone: 480-484-6100 Email: smenzel@susd.org

The designated representative for the Provider for this DPA is:

Name: Thomas J. Champagne, Jr. Title: Associate VP, Sponsored Projects

Address: 525 S. Beaver St.; Flagstaff, AZ 86011

Phone: 928-523-9464 Email: thomas.champagne@nau.edu

IN WITNESS WHEREOF, LEA and Provider execute this DPA as of the Effective Date.

LEA

By: *Scott A Menzel* Date: 5/30/23 19:07 MST

Printed Name: Scott Menzel Title/Position: Superintendent

By: *Thomas J. Champagne, Jr.* Date: 5/30/23 10:41 MST

Printed Name: Thomas J. Champagne, Jr. Title/Position: Associate VP, Sponsored Projects

STANDARD CLAUSES

Version 1.0

ARTICLE I: PURPOSE AND SCOPE

1. **Purpose of DPA**. The purpose of this DPA is to describe the duties and responsibilities to protect Student Data including compliance with all applicable federal, state, and local privacy laws, rules, and regulations, all as may be amended from time to time. In performing the Services, the Provider shall be considered a School Official with a legitimate educational interest, and performing services otherwise provided by the LEA. Provider shall be under the direct control and supervision of the LEA, with respect to its use of Student Data
2. **Student Data to Be Provided**. In order to perform the Services described above, LEA shall provide Student Data as identified in the Schedule of Data, attached hereto as **Exhibit "B"**.
3. **DPA Definitions**. The definition of terms used in this DPA is found in **Exhibit "C"**. In the event of a conflict, definitions used in this DPA shall prevail over terms used in any other writing, including, but not limited to the Service Agreement, Terms of Service, Privacy Policies etc.

ARTICLE II: DATA OWNERSHIP AND AUTHORIZED ACCESS

1. **Student Data Property of LEA**. All Student Data transmitted to the Provider pursuant to the Service Agreement is and will continue to be the property of and under the control of the LEA. The Provider further acknowledges and agrees that all copies of such Student Data transmitted to the Provider, including any modifications or additions or any portion thereof from any source, are subject to the provisions of this DPA in the same manner as the original Student Data. The Parties agree that as between them, all rights, including all intellectual property rights in and to Student Data contemplated per the Service Agreement, shall remain the exclusive property of the LEA. For the purposes of FERPA, the Provider shall be considered a School Official, under the control and direction of the LEA as it pertains to the use of Student Data, notwithstanding the above.
2. **Parent Access**. To the extent required by law the LEA shall establish reasonable procedures by which a parent, legal guardian, or eligible student may review Education Records and/or Student Data correct erroneous information, and procedures for the transfer of student-generated content to a personal account, consistent with the functionality of services. Provider shall respond in a reasonably timely manner (and no later than forty-five (45) days from the date of the request or pursuant to the time frame required under state law for an LEA to respond to a parent or student, whichever is sooner) to the LEA's request for Student Data in a student's records held by the Provider to view or correct as necessary. In the event that a parent of a student or other individual contacts the Provider to review any of the Student Data accessed pursuant to the Services, the Provider shall refer the parent or individual to the LEA, who will follow the necessary and proper procedures regarding the requested information.

3. **Separate Account**. If Student-Generated Content is stored or maintained by the Provider, Provider shall, at the request of the LEA, transfer, or provide a mechanism for the LEA to transfer, said Student-Generated Content to a separate account created by the student.
4. **Law Enforcement Requests**. Should law enforcement or other government entities (“Requesting Party(ies)”) contact Provider with a request for Student Data held by the Provider pursuant to the Services, the Provider shall notify the LEA in advance of a compelled disclosure to the Requesting Party, unless lawfully directed by the Requesting Party not to inform the LEA of the request.
5. **Subprocessors**. Provider shall enter into written agreements with all Subprocessors performing functions for the Provider in order for the Provider to provide the Services pursuant to the Service Agreement, whereby the Subprocessors agree to protect Student Data in a manner no less stringent than the terms of this DPA.

ARTICLE III: DUTIES OF LEA

1. **Provide Data in Compliance with Applicable Laws**. LEA shall provide Student Data for the purposes of obtaining the Services in compliance with all applicable federal, state, and local privacy laws, rules, and regulations, all as may be amended from time to time.
2. **Annual Notification of Rights**. If the LEA has a policy of disclosing Education Records and/or Student Data under FERPA (34 CFR § 99.31(a)(1)), LEA shall include a specification of criteria for determining who constitutes a school official and what constitutes a legitimate educational interest in its annual notification of rights.
3. **Reasonable Precautions**. LEA shall take reasonable precautions to secure usernames, passwords, and any other means of gaining access to the services and hosted Student Data.
4. **Unauthorized Access Notification**. LEA shall notify Provider promptly of any known unauthorized access. LEA will assist Provider in any efforts by Provider to investigate and respond to any unauthorized access.

ARTICLE IV: DUTIES OF PROVIDER

1. **Privacy Compliance**. The Provider shall comply with all applicable federal, state, and local laws, rules, and regulations pertaining to Student Data privacy and security, all as may be amended from time to time.
2. **Authorized Use**. The Student Data shared pursuant to the Service Agreement, including persistent unique identifiers, shall be used for no purpose other than the Services outlined in **Exhibit “A”** or stated in the Service Agreement and/or otherwise authorized under the statutes referred to herein this DPA.
3. **Provider Employee Obligation**. Provider shall require all of Provider’s employees and agents who have access to Student Data to comply with all applicable provisions of this DPA with respect

to the Student Data shared under the Service Agreement. Provider agrees to require and maintain an appropriate confidentiality agreement from each employee or agent with access to Student Data pursuant to the Service Agreement.

4. **No Disclosure.** Provider acknowledges and agrees that it shall not make any re-disclosure of any Student Data or any portion thereof, including without limitation, user content or other non-public information and/or personally identifiable information contained in the Student Data other than as directed or permitted by the LEA or this DPA. This prohibition against disclosure shall not apply to aggregate summaries of De-Identified information, Student Data disclosed pursuant to a lawfully issued subpoena or other legal process, or to Subprocessors performing services on behalf of the Provider pursuant to this DPA. Provider will not Sell Student Data to any third party.
5. **De-Identified Data:** Provider agrees not to attempt to re-identify De-Identified Student Data. De-Identified Data may be used by the Provider for those purposes allowed under FERPA and the following purposes: (1) assisting the LEA or other governmental agencies in conducting research and other studies; and (2) research and development of the Provider's educational sites, services, or applications, and to demonstrate the effectiveness of the Services; and (3) for adaptive learning purpose and for customized student learning. Provider's use of De-Identified Data shall survive termination of this DPA or any request by LEA to return or destroy Student Data. Except for Subprocessors, Provider agrees not to transfer de-identified Student Data to any party unless (a) that party agrees in writing not to attempt re-identification, and (b) prior written notice has been given to the LEA who has provided prior written consent for such transfer. Prior to publishing any document that names the LEA explicitly or indirectly, the Provider shall obtain the LEA's written approval of the manner in which De-Identified Data is presented.
6. **Disposition of Data.** Upon written request from the LEA, Provider shall dispose of or provide a mechanism for the LEA to transfer Student Data obtained under the Service Agreement, within sixty (60) days of the date of said request and according to a schedule and procedure as the Parties may reasonably agree. Upon termination of this DPA, if no written request from the LEA is received, Provider shall dispose of all Student Data after providing the LEA with reasonable prior notice. The duty to dispose of Student Data shall not extend to Student Data that had been De-Identified or placed in a separate student account pursuant to section II 3. The LEA may employ a "**Directive for Disposition of Data**" form, a copy of which is attached hereto as **Exhibit "D"**. If the LEA and Provider employ **Exhibit "D"**, no further written request or notice is required on the part of either party prior to the disposition of Student Data described in **Exhibit "D"**.
7. **Advertising Limitations.** Provider is prohibited from using, disclosing, or selling Student Data to (a) inform, influence, or enable Targeted Advertising; or (b) develop a profile of a student, family member/guardian or group, for any purpose other than providing the Service to LEA. This section does not prohibit Provider from using Student Data (i) for adaptive learning or customized student learning (including generating personalized learning recommendations); or (ii) to make product recommendations to teachers or LEA employees; or (iii) to notify account holders about new education product updates, features, or services or from otherwise using Student Data as permitted in this DPA and its accompanying exhibits

ARTICLE V: DATA PROVISIONS

1. **Data Storage.** Where required by applicable law, Student Data shall be stored within the United States. Upon request of the LEA, Provider will provide a list of the locations where Student Data is stored.
2. **Audits.** No more than once a year, or following unauthorized access, upon receipt of a written request from the LEA with at least ten (10) business days' notice and upon the execution of an appropriate confidentiality agreement, the Provider will allow the LEA to audit the security and privacy measures that are in place to ensure protection of Student Data or any portion thereof as it pertains to the delivery of services to the LEA. The Provider will cooperate reasonably with the LEA and any local, state, or federal agency with oversight authority or jurisdiction in connection with any audit or investigation of the Provider and/or delivery of Services to students and/or LEA, and shall provide reasonable access to the Provider's facilities, staff, agents and LEA's Student Data and all records pertaining to the Provider, LEA and delivery of Services to the LEA. Failure to reasonably cooperate shall be deemed a material breach of the DPA.
3. **Data Security.** The Provider agrees to utilize administrative, physical, and technical safeguards designed to protect Student Data from unauthorized access, disclosure, acquisition, destruction, use, or modification. The Provider shall adhere to any applicable law relating to data security. The provider shall implement an adequate Cybersecurity Framework based on one of the nationally recognized standards set forth in **Exhibit "F"**. Exclusions, variations, or exemptions to the identified Cybersecurity Framework must be detailed in an attachment to **Exhibit "H"**. Additionally, Provider may choose to further detail its security programs and measures that augment or are in addition to the Cybersecurity Framework in **Exhibit "F"**. Provider shall provide, in the Standard Schedule to the DPA, contact information of an employee who LEA may contact if there are any data security concerns or questions.
4. **Data Breach.** In the event of an unauthorized release, disclosure or acquisition of Student Data that compromises the security, confidentiality or integrity of the Student Data maintained by the Provider the Provider shall provide notification to LEA within seventy-two (72) hours of confirmation of the incident, unless notification within this time limit would disrupt investigation of the incident by law enforcement. In such an event, notification shall be made within a reasonable time after the incident. Provider shall follow the following process:
 - (1) The security breach notification described above shall include, at a minimum, the following information to the extent known by the Provider and as it becomes available:
 - i. The name and contact information of the reporting LEA subject to this section.
 - ii. A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
 - iii. If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.

- iv. Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided; and
 - v. A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
- (2) Provider agrees to adhere to all federal and state requirements with respect to a data breach related to the Student Data, including, when appropriate or required, the required responsibilities and procedures for notification and mitigation of any such data breach.
 - (3) Provider further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Student Data or any portion thereof, including personally identifiable information and agrees to provide LEA, upon request, with a summary of said written incident response plan.
 - (4) LEA shall provide notice and facts surrounding the breach to the affected students, parents or guardians.
 - (5) In the event of a breach originating from LEA's use of the Service, Provider shall cooperate with LEA to the extent necessary to expeditiously secure Student Data.

ARTICLE VI: GENERAL OFFER OF TERMS

Provider may, by signing the attached form of "General Offer of Privacy Terms" (General Offer, attached hereto as **Exhibit "E"**), be bound by the terms of **Exhibit "E"** to any other LEA who signs the acceptance on said Exhibit. The form is limited by the terms and conditions described therein.

ARTICLE VII: MISCELLANEOUS

1. **Termination.** In the event that either Party seeks to terminate this DPA, they may do so by mutual written consent so long as the Service Agreement has lapsed or has been terminated. Either party may terminate this DPA and any service agreement or contract if the other party breaches any terms of this DPA.
2. **Effect of Termination Survival.** If the Service Agreement is terminated, the Provider shall destroy all of LEA's Student Data pursuant to Article IV, section 6.
3. **Priority of Agreements.** This DPA shall govern the treatment of Student Data in order to comply with the privacy protections, including those found in FERPA and all applicable privacy statutes identified in this DPA. In the event there is conflict between the terms of the DPA and the Service Agreement, Terms of Service, Privacy Policies, or with any other bid/RFP, license agreement, or writing, the terms of this DPA shall apply and take precedence. In the event of a conflict between

Exhibit “H”, the SDPC Standard Clauses, and/or the Supplemental State Terms, **Exhibit “H”** will control, followed by the Supplemental State Terms. Except as described in this paragraph herein, all other provisions of the Service Agreement shall remain in effect.

4. **Entire Agreement.** This DPA and the Service Agreement constitute the entire agreement of the Parties relating to the subject matter hereof and supersedes all prior communications, representations, or agreements, oral or written, by the Parties relating thereto. This DPA may be amended and the observance of any provision of this DPA may be waived (either generally or in any particular instance and either retroactively or prospectively) only with the signed written consent of both Parties. Neither failure nor delay on the part of any Party in exercising any right, power, or privilege hereunder shall operate as a waiver of such right, nor shall any single or partial exercise of any such right, power, or privilege preclude any further exercise thereof or the exercise of any other right, power, or privilege.
5. **Severability.** Any provision of this DPA that is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this DPA, and any such prohibition or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provision in any other jurisdiction. Notwithstanding the foregoing, if such provision could be more narrowly drawn so as not to be prohibited or unenforceable in such jurisdiction while, at the same time, maintaining the intent of the Parties, it shall, as to such jurisdiction, be so narrowly drawn without invalidating the remaining provisions of this DPA or affecting the validity or enforceability of such provision in any other jurisdiction.
6. **Governing Law; Venue and Jurisdiction.** THIS DPA WILL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF THE LEA, WITHOUT REGARD TO CONFLICTS OF LAW PRINCIPLES. EACH PARTY CONSENTS AND SUBMITS TO THE SOLE AND EXCLUSIVE JURISDICTION TO THE STATE AND FEDERAL COURTS FOR THE COUNTY OF THE LEA FOR ANY DISPUTE ARISING OUT OF OR RELATING TO THIS DPA OR THE TRANSACTIONS CONTEMPLATED HEREBY.
7. **Successors Bound:** This DPA is and shall be binding upon the respective successors in interest to Provider in the event of a merger, acquisition, consolidation or other business reorganization or sale of all or substantially all of the assets of such business. In the event that the Provider sells, merges, or otherwise disposes of its business to a successor during the term of this DPA, the Provider shall provide written notice to the LEA no later than sixty (60) days after the closing date of sale, merger, or disposal. Such notice shall include a written, signed assurance that the successor will assume the obligations of the DPA and any obligations with respect to Student Data within the Service Agreement. The LEA has the authority to terminate the DPA if it disapproves of the successor to whom the Provider is selling, merging, or otherwise disposing of its business.
8. **Authority.** Each party represents that it is authorized to bind to the terms of this DPA, including confidentiality and destruction of Student Data and any portion thereof contained therein, all related or associated institutions, individuals, employees or contractors who may have access to the Student Data and/or any portion thereof.

9. **Waiver.** No delay or omission by either party to exercise any right hereunder shall be construed as a waiver of any such right and both parties reserve the right to exercise any such right from time to time, as often as may be deemed expedient.

EXHIBIT "A"
DESCRIPTION OF SERVICES

Provided

EXHIBIT "B"
SCHEDULE OF DATA

Category of Data	Elements	Check if Used by Your System
Application Technology Meta Data	IP Addresses of users, Use of cookies, etc.	
	Other application technology meta data-Please specify:	
Application Use Statistics	Meta data on user interaction with application	
Assessment	Standardized test scores	
	Observation data	
	Other assessment data-Please specify:	
Attendance	Student school (daily) attendance data	
	Student class attendance data	
Communications	Online communications captured (emails, blog entries)	
Conduct	Conduct or behavioral data	
Demographics	Date of Birth	
	Place of Birth	
	Gender	
	Ethnicity or race	
	Language information (native, or primary language spoken by student)	

Category of Data	Elements	Check if Used by Your System
	Other demographic information-Please specify:	
Enrollment	Student school enrollment	
	Student grade level	
	Homeroom	
	Guidance counselor	
	Specific curriculum programs	
	Year of graduation	
	Other enrollment information-Please specify:	
Parent/Guardian Contact Information	Address	
	Email	
	Phone	
Parent/Guardian ID	Parent ID number (created to link parents to students)	
Parent/Guardian Name	First and/or Last	
Schedule	Student scheduled courses	
	Teacher names	
Special Indicator	English language learner information	
	Low income status	
	Medical alerts/ health data	

Category of Data	Elements	Check if Used by Your System
	Student disability information	
	Specialized education services (IEP or 504)	
	Living situations (homeless/foster care)	
	Other indicator information-Please specify:	
Student Contact Information	Address	
	Email	
	Phone	
Student Identifiers	Local (School district) ID number	
	State ID number	
	Provider/App assigned student ID number	
	Student app username	
	Student app passwords	
Student Name	First and/or Last	
Student In App Performance	Program/application performance (typing program-student types 60 wpm, reading program-student reads below grade level)	
Student Program Membership	Academic or extracurricular activities a student may belong to or participate in	
Student Survey Responses	Student responses to surveys or questionnaires	
Student work	Student generated content; writing, pictures, etc.	

Category of Data	Elements	Check if Used by Your System
	Other student work data -Please specify:	
Transcript	Student course grades	
	Student course data	
	Student course grades/ performance scores	
	Other transcript data - Please specify:	
Transportation	Student bus assignment	
	Student pick up and/or drop off location	
	Student bus card ID number	
	Other transportation data – Please specify:	
Other	Please list each additional data element used, stored, or collected by your application:	
None	No Student Data collected at this time. Provider will immediately notify LEA if this designation is no longer applicable.	

EXHIBIT “C”**DEFINITIONS**

De-Identified Data and De-Identification: Records and information are considered to be De-Identified when all personally identifiable information has been removed or obscured, such that the remaining information does not reasonably identify a specific individual, including, but not limited to, any information that, alone or in combination is linkable to a specific student and provided that the educational agency, or other party, has made a reasonable determination that a student’s identity is not personally identifiable, taking into account reasonable available information.

Educational Records: Educational Records are records, files, documents, and other materials directly related to a student and maintained by the school or local education agency, or by a person acting for such school or local education agency, including but not limited to, records encompassing all the material kept in the student’s cumulative folder, such as general identifying data, records of attendance and of academic work completed, records of achievement, and results of evaluative tests, health data, disciplinary status, test protocols and individualized education programs.

Metadata: means information that provides meaning and context to other data being collected; including, but not limited to: date and time records and purpose of creation Metadata that have been stripped of all direct and indirect identifiers are not considered Personally Identifiable Information.

Operator: means the operator of an internet website, online service, online application, or mobile application with actual knowledge that the site, service, or application is used for K–12 school purposes. Any entity that operates an internet website, online service, online application, or mobile application that has entered into a signed, written agreement with an LEA to provide a service to that LEA shall be considered an “operator” for the purposes of this section.

Originating LEA: An LEA who originally executes the DPA in its entirety with the Provider.

Provider: For purposes of the DPA, the term “Provider” means provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of Student Data. Within the DPA the term “Provider” includes the term “Third Party” and the term “Operator” as used in applicable state statutes.

Student Generated Content: The term “Student-Generated Content” means materials or content created by a student in the services including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, photographs, videos, and account information that enables ongoing ownership of student content.

School Official: For the purposes of this DPA and pursuant to 34 CFR § 99.31(b), a School Official is a contractor that: (1) Performs an institutional service or function for which the agency or institution would otherwise use employees; (2) Is under the direct control of the agency or institution with respect to the use and maintenance of Student Data including Education Records; and (3) Is subject to 34 CFR § 99.33(a) governing the use and re-disclosure of Personally Identifiable Information from Education Records.

Service Agreement: Refers to the Contract, Purchase Order or Terms of Service or Terms of Use.

Student Data: Student Data includes any data, whether gathered by Provider or provided by LEA or its users, students, or students' parents/guardians, that is descriptive of the student including, but not limited to, information in the student's educational record or email, first and last name, birthdate, home or other physical address, telephone number, email address, or other information allowing physical or online contact, discipline records, videos, test results, special education data, juvenile dependency records, grades, evaluations, criminal records, medical records, health records, social security numbers, biometric information, disabilities, socioeconomic information, individual purchasing behavior or preferences, food purchases, political affiliations, religious information, text messages, documents, student identifiers, search activity, photos, voice recordings, geolocation information, parents' names, or any other information or identification number that would provide information about a specific student. Student Data includes Meta Data. Student Data further includes "Personally Identifiable Information (PII)," as defined in 34 C.F.R. § 99.3 and as defined under any applicable state law. Student Data shall constitute Education Records for the purposes of this DPA, and for the purposes of federal, state, and local laws and regulations. Student Data as specified in **Exhibit "B"** is confirmed to be collected or processed by the Provider pursuant to the Services. Student Data shall not constitute that information that has been anonymized or De-Identified, or anonymous usage data regarding a student's use of Provider's services.

Subprocessor: For the purposes of this DPA, the term "Subprocessor" (sometimes referred to as the "Subcontractor") means a party other than LEA or Provider, who Provider uses for data collection, analytics, storage, or other service to operate and/or improve its service, and who has access to Student Data.

Subscribing LEA: An LEA that was not party to the original Service Agreement and who accepts the Provider's General Offer of Privacy Terms.

Targeted Advertising: means presenting an advertisement to a student where the selection of the advertisement is based on Student Data or inferred over time from the usage of the operator's Internet web site, online service or mobile application by such student or the retention of such student's online activities or requests over time for the purpose of targeting subsequent advertisements. "Targeted Advertising" does not include any advertising to a student on an Internet web site based on the content of the web page or in response to a student's response or request for information or feedback.

Third Party: The term "Third Party" means a provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of Education Records and/or Student Data, as that term is used in some state statutes. However, for the purpose of this DPA, the term "Third Party" when used to indicate the provider of digital educational software or services is replaced by the term "Provider."

EXHIBIT "D"

DIRECTIVE FOR DISPOSITION OF DATA

[Insert Name of District or LEA] directs Provider to dispose of data obtained by Provider pursuant to the terms of the Service Agreement between LEA and Provider. The terms of the Disposition are set forth below:

1. Extent of Disposition

_____Disposition is partial. The categories of data to be disposed of are set forth below or are found in an attachment to this Directive:

[Insert categories of data here]

_____Disposition is Complete. Disposition extends to all categories of data.

2. Nature of Disposition

_____Disposition shall be by destruction or deletion of data.

_____Disposition shall be by a transfer of data. The data shall be transferred to the following site as follows:

[Insert or attach special instructions]

3. Schedule of Disposition

Data shall be disposed of by the following date:

_____As soon as commercially practicable.

_____By [_____]Date

4. Signature

Authorized Representative of LEA

Date

5. Verification of Disposition of Data

Authorized Representative of Provider

Date

EXHIBIT “F”**DATA SECURITY REQUIREMENTS****Adequate Cybersecurity Frameworks****2/24/2020**

The Education Security and Privacy Exchange (“Edspex”) works in partnership with the Student Data Privacy Consortium and industry leaders to maintain a list of known and credible cybersecurity frameworks which can protect digital learning ecosystems chosen based on a set of guiding cybersecurity principles* (“Cybersecurity Frameworks”) that may be utilized by Provider .

Cybersecurity Frameworks

	MAINTAINING ORGANIZATION/GROUP	FRAMEWORK(S)
	National Institute of Standards and Technology (NIST)	NIST Cybersecurity Framework Version 1.1
	National Institute of Standards and Technology (NIST)	NIST SP 800-53, Cybersecurity Framework for Improving Critical Infrastructure Cybersecurity (CSF), Special Publication 800-171
	International Standards Organization (ISO)	Information technology — Security techniques — Information security management systems (ISO 27000 series)
	Secure Controls Framework Council, LLC	Security Controls Framework (SCF)
	Center for Internet Security (CIS)	CIS Critical Security Controls (CSC, CIS Top 20)
	Office of the Under Secretary of Defense for Acquisition and Sustainment (OUSD(A&S))	Cybersecurity Maturity Model Certification (CMMC, ~FAR/DFAR)

Please visit <http://www.edspex.org> for further details about the noted frameworks.

*Cybersecurity Principles used to choose the Cybersecurity Frameworks are located here

EXHIBIT "H"

Additional Terms or Modifications

Version _____

LEA and Provider agree to the following additional terms and modifications:

This is a free text field that the parties can use to add or modify terms in or to the DPA. If there are no additional or modified terms, this field should read "None."

618-1/4715859.1

Nothing to add.

Arizona GEAR UP will provide services and support to partner middle schools, also referred to as *5E middle-grade services* an effort to support the state's *Achieve60AZ* educational attainment goal. As GEAR UP 5E Middle-Grade School, Arizona GEAR UP commits resources to benefit school's early college awareness efforts in the following ways:

- a) **Professional Development for Math Teachers (led by The Arizona K12 Center)** The AZ K-12 Center will present evidence based high-quality professional development to enhance math instruction and student learning using collaborative and reflective processes.
- b) **Online Professional Development: Career and College Planning in the Middle Grades.** This Arizona-content-specific course provides participants with current resources to increase students' early awareness of college and careers.
- c) **Career & College Clubs (service provided by the National Council for Community and Educational Partnerships (NCCEP)) Career & College Clubs (CCC)** The program focuses on increasing knowledge of postsecondary options, and prepares low-income students for college, career, and life through facilitated activities and peer mentoring.
- d) **DISCOVER Guide:** Career exploration lessons that lead to the development of an Education and Career Action Plan) The DISCOVER Guide a tool that provides information to students about postsecondary pathways, career exploration and ways to pay for postsecondary programs.

An accompanying **Parent Guide** includes resources for parents to support their child's career and college exploration and transition to high school

- e) **ABEC's Middle Grade Career Exploration Project – (led by Arizona's Business and Education Coalition, ABEC)** Career exposure & hands-on career experiences for students made possible by business and education partnerships.
- f) **Career Pathways Curriculum through the Center For the Future of Arizona (service provided by AZ Pathways to Prosperity, APTP) AZ Pathways to Prosperity** offers a high-quality, research-based middle grades curriculum, Possible Futures.

Arizona GEAR UP Pre Planning Work Plan: Year 4 (2022-2023)														
Coronado High School														
District:	Scottsdale Unified School District			Term	September 1, 2022- August 31, 2023				Timeline Key: A: September 1 - December 31, 2022 B: January 1 - March 31, 2023 C: April 1 - June 30, 2023 D: July 1 - August 31, 2023					
Program:	Coronado High School	Number of Students to be served			9	202	10	188	11	203	12	179	Total	772
FEDERAL OBJECTIVE 1		Increase the academic performance and preparation for postsecondary education for GEAR UP students.												
Arizona GEAR UP Program Measures								Target Students by	9	10	11	12		
1.1	Students will pass pre-algebra or its equivalent with a grade of C or better by the end of 8th grade, increasing from the baseline by an average of 3% annually for grant years 2 and 3 (Federal Performance Measure 1)								●					
1.2	Students will pass Algebra I with a grade of C or better by the end of 9th grade, increasing from the baseline (20%) by an average of 3% annually for grant years 2-4 (Federal Performance Measure 2)								●					
1.3	The percent of junior-year students on-track for college admissions by enrolling in courses that meet the ABOR course requirements will increase from the baseline by an average of 3% annually								●	●	●			
1.4	The demographics of juniors and seniors who complete one or more AP or dual credit courses will reflect the SES, race/ethnicity, and gender of the high school by year 4									●	●	●		
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST				
		9	10	11	12	A	B	C	D	Federal	In-Kind			
1.1 Rigorous/Advanced Coursework/ Curriculum Enhancement/ Math Course Progression	A. The GEAR UP Coaches will evaluate grades every quarter to determine which 9th grade students are not on track to pass Algebra 1 (or its equivalent) with a grade of C or better by the end of 9th grade and will meet with each of them to assess their needs and connect them to support resources such as teacher office hours and guidance center tutoring (M-F).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$0	\$0		
	B. The GEAR UP Coaches will provide support for a campus curriculum fair for freshmen families by augmenting awareness and promotion of Pre-AP courses among students and families. The GEAR UP Task Force will continue to assess rigorous courses offered to determine the subject, number of courses offered, capacity and enrolled students by grade, SES, race/ethnicity, and gender to inform opportunities to expand or enhance offerings, capacity, and/or opportunities and supports for underrepresented students with a goal to expand rigorous course offerings beyond the top 10%.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		\$1,000	\$0		
	C. The GEAR UP Coaches will advise students in ranked in the top 25% of their class and students currently enrolled in AP and Dual enrollment on opportunities to enroll in rigorous courses, including dual enrollment opportunities through the partnership with Scottsdale Community College.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$0	\$0		
	D. The GEAR UP Coaches will advise all students about AP and Dual enrollment opportunities during PEPS.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		\$0	\$0		
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST				
		9	10	11	12	A	B	C	D	Federal	In-Kind			
	A. The GEAR UP Coaches will provide a Launch Guide Orientation to all teachers during pre-service. The orientation will cover specific ways teachers can support students complete college, job, scholarship and financial aid applications as well as how to refer students to additional supports or resources offered by GEAR UP.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		\$0	\$0		
	B. The GEAR UP Team and Administration will provide additional supplemental supplies and materials to enhance the current Professional Development workshops that align with GEAR UP goals and objectives. GEAR UP Coaches will communicate with the state office about which workshops will be offered on which dates through the use of event forms. All staff will participate in the workshops.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$1,200	\$0		

1.2 Professional Development	C. In Quarter B, the Assistant Principal of Academic Services will work with department chairs/leaders and teachers to identify four (4) teacher to attend the AP certification workshop in the summer, to increase academic rigor and academic success on the Coronado campus. GEAR UP Coaches will submit identified teachers to the state office.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$0	\$0	
	D. In Quarter C and D, the four (4) teachers identified in 1.2C will travel to attend the AP certification workshop.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$4,000	\$0	
	E. The Assistant Principal of Academic Services will work with department chairs/leaders to identify new/first year teachers to participate in professional development opportunities to support them is developing a positive classroom culture and help them to find their 'power voice.' This will be accomplished through monthly meeting facilitated by the Assistant Principal of Educational Services and the Coronado Instructional Coach, Mark Smith . The monthly meetings will include a book study covering the areas of rigorous instruction, classroom management and preparation for postsecondary education. The GEAR UP Coaches will inform the State Office which teachers participate in the professional development, the dates, and the hours. Teachers will participate in the opportunities Quarters A-C.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		\$1,000	\$0	
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST			
		9	10	11	12	A	B	C	D	Federal	In-Kind		
1.3 STEM Enrichment	A. The GEAR UP Coaches will collaborate eSports Club Advisor to support the STEM Club that will serve approximately twenty (20) students. The eSports club will hold a workshop geared towards STEM career exploration activities, and degree pathways, once per month. GEAR UP Coaches will submit the agenda for the monthly workshop to the state office and will explore the option for guest speakers.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$500	\$0	
	B. The GEAR UP Coaches will collaborate with the RC Car Club Advisor to support the STEM Club that will serve approximately twenty (20) students. The GEAR UP Coaches and the RC Car Club Advisor will encourage students to participate by promoting club in science and math classes.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$500	\$0	
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST			
		9	10	11	12	A	B	C	D	Federal	In-Kind		
1.4 Tutoring/Academic mentoring	A. The GEAR UP Coaches will coordinate in-person tutoring opportunities for all students. The GEAR UP Coaches will collaborate with teachers to promote the afternoon office hours and refer students to these supports as needed.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$0	\$0	
	B. The NHS Program Advisor and NHS President will enhance the tutoring program on campus by supporting teachers. NHS students will serve as tutors during in-person office hours. The NHS Program Advisor and the GEAR UP Coaches will collaborate on providing training and support to NHS students.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$150	\$0	
FEDERAL OBJECTIVE 2		Increase the rate of high school graduation and enrollment in postsecondary education for schools.											
		Arizona GEAR UP Program Measures				Target Students by				9	10	11	12
2.1	The percent of seniors who complete one or more postsecondary applications will increase from the baseline by an average of 2% annually											●	
2.2	The high school graduation rate will increase from the baseline (83%) by 2% annually (Federal Performance Measure 3)							●	●	●		●	
2.3	Graduates who place into college level math and English without the need for remediation, will increase from the baseline by an average of 3% annually beginning in grant year 3 (Federal Performance Measure 6)											●	
2.4	The postsecondary enrollment rate will increase from the baseline (46%) by an average of 3% annually (Federal Performance Measure 5)											●	
2.5	Teacher postsecondary enrollment expectations will mirror student postsecondary enrollment aspirations by grant year 7							●	●	●		●	
2.6	Students who enroll at an IHE and who persist to the second year of postsecondary education at the initial or a subsequent IHE will increase from the baseline by an average of 3% annually (Federal Performance Measure 7)											●	
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST			
		9	10	11	12	A	B	C	D	Federal	In-Kind		

2.2 Mentoring	A. The GEAR UP Coaches will coordinate with Student Success Agency (SSA) to schedule the program kick-off assembly/event ensuring participation by 80% of the junior and senior cohorts. Throughout the school year, the GEAR UP Coaches will promote the opportunity to work with an SSA mentor among students who are not signed up with SSA.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		\$300	\$0	
	B. The GEAR UP Coaches will collaborate with the Link Crew Coordinators to supplement the existing mentor training and mentoring activities by delivering a leadership workshop to the link crew mentors and mentees. The link crew mentors are 10th-12th graders and the mentees are 9th graders.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$500	\$0
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST			
		9	10	11	12	A	B	C	D	Federal	In-Kind		
2.3 PEPS	A. The GEAR UP Coaches will meet with all students according to GEAR UP standards. All seniors will have a completed PEPS by first semester. During PEPS, GEAR UP Coaches will discuss rigorous courses i.e., AP and DE courses.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		\$0	\$0	
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST			
		9	10	11	12	A	B	C	D	Federal	In-Kind		
2.4 Career Exploration & Advising	A. The GEAR UP Coaches will collaborate with the Scottsdale Foundation to plan and host three (3) career workshops with community representatives from various career fields and target GEAR UP students for participation based on PEPS and students' interests in the spring semester.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$300	\$0	
	B. GEAR UP Coaches will utilize the Virtual College and Career Corner (VCCC) to provide students with additional resource and opportunities to participate in virtual career explorations. The Virtual College and Career Corner will be available to all students.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$1,200	\$0
	C. The GEAR UP Coaches in collaboration with the Scottsdale Foundation will plan three (3) educational field trips to provide additional career exploration experiences from the mentor luncheons.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$4,000	\$0
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST			
		9	10	11	12	A	B	C	D	Federal	In-Kind		
2.6 College Visits	A. The GEAR UP Coaches will plan six (6) college visits to four universities and a community college, and a technical school according to AZGU College Visit Minimum Standards. All students will be eligible to participate in a college visit.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$9,000	\$0	
	B. GEAR UP Coaches will utilize the Virtual College and Career Corner (VCCC) to provide students with additional resource and opportunities to participate in virtual college visits. The Virtual College and Career Corner will be available to all students.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$1,200	\$0
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST			
		9	10	11	12	A	B	C	D	Federal	In-Kind		
2.7 School-Wide College Going Culture	A. The GEAR UP Coaches and Task Force will promote a school-wide college-going culture by displaying college pennants, banners, and window wraps in key areas on campus. The GEAR UP Coaches will create and update content for bulletin boards which will include information about monthly workshops, resources for academic success, social/emotional resources, and college preparation resources.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$0	\$0	
	B. The GEAR UP Coaches and Task Force will purchase GEAR UP shirts to promote the college-going and GEAR UP identity among all students at Coronado High School. Student and staff shirts will cost will be \$10 per shirt for a total of 1000 shirts.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$10,000	\$0
	C. The GEAR UP Coaches will provide a two (2) day leadership program, 30 freshmen and 30 sophomores one (1) day and 30 juniors and 30 seniors one (1), on the Coronado campus. The leadership program, delivered by SEEDS, would help to build a safer, more inclusive campus community. In order to create a unified and positive climate and culture, the leadership program is designed specifically to develop self-awareness and empathy in participants so they can create meaningful connections across peer groups, regardless of their backgrounds or beliefs.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		\$17,000	\$22,000
	D. The GEAR UP Coaches will provide snacks for the two (2) day SEEDS leadership program.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		\$150	\$0
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST			
		9	10	11	12	A	B	C	D	Federal	In-Kind		

2.8 Test Preparation and Administration	A. The Assistant Principal of Academic Services will identify four (4) teacher who will manage the ACT Student Prep Services for the students. ACT preparation activities will be integrated into classroom time across all relevant subjects.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$4,000	\$0
	B. GEAR UP Coaches will provide students with an ACT Prep materials and supplies. This will be used to increase student success on standardized tests.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$1,500	\$0
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST	
		9	10	11	12	A	B	C	D	Federal	In-Kind
2.9 Attendance Intervention / Dropout Recovery	A. The GEAR UP Coaches will collaborate with the Registrar, Counseling Department, Teachers, and Assistant Principal overseeing attendance to coordinate absence intervention services to provide outreach and support to students with 'excessive' absences per district policy.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$0	\$0
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST	
		9	10	11	12	A	B	C	D	Federal	In-Kind
2.11 Summer Enrichment and Summer Programs	A. The GEAR UP Coaches will arrange for 10-15 9th-11th graders students to attend NAU Summer Camp in Flagstaff, AZ, including promoting the summer program and arranging transportation to and from camp.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$5,000	\$0
	B. The GEAR UP Coaches will collaborate with the Arizona GEAR UP State Office to provide a parent informational workshop about the NAU Summer Camp in Flagstaff, AZ.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$1,000	\$0
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST	
		9	10	11	12	A	B	C	D	Federal	In-Kind
2.12 Promotion/ Credit Recovery/ Summer Recovery Programs	A. The GEAR UP Coaches will refer students who are at risk of losing course credits to the Assistant Principal so that the students can be offered timely intervention supports and can receive information about summer school options, if necessary. The GEAR UP Coaches will encourage students to avail themselves of the intervention and summer school opportunities they are eligible for.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$0	\$0
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST	
		9	10	11	12	A	B	C	D	Federal	In-Kind
2.13 College Applications	A. The GEAR UP Task Force will provide Launch Guides and GEAR UP Coaches will give an orientation for the Launch Guide to all seniors in their Government and Economic class.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0	\$0
	B. The GEAR UP Coaches will collaborate with college partners to coordinate four (4) workshops that focus on providing assistance with college application for all seniors.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$900	\$0
	C. The GEAR UP Coaches in conjunction with SSA Agents will help assist, support, and encourage students to complete college applications and applicable post-acceptance steps as outlined the Senior Launch Guide checklists.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0	\$0
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST	
		9	10	11	12	A	B	C	D	Federal	In-Kind
2.14 Postsecondary Transition Support	A. Post-graduation, the GEAR UP Coaches will contact each high school graduate to assist and support them to complete all the steps necessary to get to their postsecondary path including participating in college orientations, submitting official transcripts, completing FAFSA verification requirements, reviewing award letters, accepting/declining aid, and connecting them to advisors and supports at the postsecondary institutions of their choice.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$0	\$0
	B. The GEAR UP Coaches will work with the District staff to arrange for payment of a subscription to Parchment to cover the fees for transcripts.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$1,900	\$0
	C. GEAR UP Coaches and Counselors will coordinate and administer the Senior Exit Survey in the spring semester. GEAR UP Coaches will encourage every senior to complete the survey and will provide the results to the state office.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$0	\$0
FEDERAL OBJECTIVE 3		Increase students' and their families' knowledge of postsecondary education options, preparation, and financing.									

Arizona GEAR UP Program Measures					Target Students by	9	10	11	12			
3.1	Seniors who complete the FAFSA will increase 2% annually from the baseline (Federal Performance Measure 4)								●			
3.2	Parents will participate in at least 2 activities each year associated with assisting students in financial aid or postsecondary preparation to a target of at least 40% by grant year 7					●	●	●	●			
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST		
		9	10	11	12	A	B	C	D	Federal	In-Kind	
3.1 Financial Aid Advising/Planning	A. The GEAR UP Team will provide asynchronous text messaging communication via Signal Vine to parents and students that to share information on financial aid resources and college preparation information. The GEAR UP Coaches will collect student and parent cell phone numbers during the technology and textbook pick-up scheduled in Quarter A. For the students who do not attend the technology and textbook pick-up student cell phone numbers will be collected in classrooms or by phone calls made by the GEAR UP Coaches .	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$7,000	\$0
	B. The GEAR UP Coaches will deliver a financial college knowledge workshop for students and parents at Coronado. These workshop will be in person, covering topics such as finances, scholarships, and applications and will be offered outside of class time. College-themed items like pennants, college shirts, and other educational items will be given to workshop participants.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		\$1,000	\$0
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST		
		9	10	11	12	A	B	C	D	Federal	In-Kind	
3.2 FAFSA Completion	A. The GEAR UP Team will monitor and track students' FAFSA progress updating the data management system based on students' and parents' self reporting as well as FAFSA Finishline Data provided by AZGU State Office.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$0	\$0
	B. The GEAR UP Coaches will collaborate with Counselors to assist, support, and encourage students and parents to complete the FAFSA and verification requirements. The Coaches will offer support to students and/or parents through workshops, individual meetings, and providing relevant reminders and support via text messaging. The GEAR UP Coaches will provide a FAFSA completion certificate to all seniors that complete the FAFSA. Funds will be used for printing, certificate holders, and mailing if needed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$500	\$0
	C. GEAR UP Coaches will provide three (3) workshops for the parents and students to assist in FAFSA completion. GEAR UP Coaches will promote that workshops and assistance in-person. The GEAR UP Team will provide food and college-themed items during workshops offered in person during dinner time and targeted at supporting parents.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		\$2,400	\$0
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST		
		9	10	11	12	A	B	C	D	Federal	In-Kind	
3.3 Scholarship Completion	A. The GEAR UP Coaches will collaborate with the Counseling Department to assist, support, and encourage students to complete scholarship applications by encouraging them to participate in workshop regarding scholarships. On a regular basis, GEAR UP Assistant and Coaches will research available scholarships and will update bulletin boards (monthly), send text message and email communications, and use other outreach efforts to inform students about scholarships.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$0	\$0
	B. The GEAR UP Coaches and Assistant will monitor and track student progress on scholarship applications. The Assistant will collect and submit scholarship awards, including scholarship type and amount to submit to the state office with WISLs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$0	\$0
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST		
		9	10	11	12	A	B	C	D	Federal	In-Kind	
3.4 Family Engagement	A. The GEAR UP Coaches , in collaboration with Link Crew , will arrange a kick-off event for Freshmen students/parents, during which information about GEAR UP goals, services, and activities will be presented.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		\$2,500	\$0
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST		
		9	10	11	12	A	B	C	D	Federal	In-Kind	
3.5 Welcome Letters /	A. The GEAR UP Coaches will arrange to provide information about GEAR UP services to families by mailing a welcome packet to those unable to attend the textbook event and to new students' families throughout the year.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		\$500	\$0

Orientation to GEAR UP	B. The GEAR UP Coaches will arrange to provide information about GEAR UP services to families by sharing a welcome packet that includes information on GEAR UP, the Launch Guide, Signal Vine, introductions to the GEAR UP Team, and other relevant services and activities to parents during textbook pick-up event. The GEAR UP Coaches will mail the welcome packet to families that do not attend the textbook pickup event.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>			\$200	\$0
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST			
		9	10	11	12	A	B	C	D	Federal	In-Kind		
3.6 Senior Signing Day	A. The GEAR UP Team will organize a Senior-Signing Day events where students can sign a large poster of the school they plan to attend. The event will be in the evening to expand the opportunities for parents to participate. The GEAR UP Coaches will arrange to purchase college-themed banners and items to serve as visuals for the events. Food and college-themed items that represent the colleges where students will be attending will be provided. Seniors will receive a pennant for their postsecondary institute that they will be attending as well as stoles for graduation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			\$8,300	\$0
Federal Objective 4		Complete administrative responsibilities in a timely and accurate manner											
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST			
		9	10	11	12	A	B	C	D	Federal	In-Kind		
4.1 GEAR UP Staff and designees	A. The School District will work with the School Principal to retain 2 GEAR UP Coaches , according to district policy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	See Budget Details	See Budget Details		
	B. The School District will work with the School Principal to retain 1 GEAR UP Assistant , according to district policy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	See Budget Details	See Budget Details		
	C. The School District will designate a Data Liaison , responsible for tasks in 4.10 of workplan.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			\$0	\$0
	D. The School District will designate a Fiscal Liaison , responsible for tasks in 4.11 of workplan.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			\$0	\$0
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST			
		9	10	11	12	A	B	C	D	Federal	In-Kind		
4.2 GEAR UP Task Force	A. The GEAR UP Task Force will participate in meetings and provide guidance and support to the GEAR UP Coaches for successful implementation of the program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			\$400	\$0
	B. The School Principal will establish the GEAR UP Task Force for 2023-24 school year and notify NAU Office of members' names and contact information by March 15, 2023.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			\$0	\$0
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST			
		9	10	11	12	A	B	C	D	Federal	In-Kind		
4.3 GEAR UP Space	A. GEAR UP Assistant will work with GEAR UP Coaches to make sure all GEAR UP space is maintained and configured in a way that optimizes student/parent involvement. GEAR UP Coaches will be adding a Virtual College & Career Corner, two virtual reality (VR) stations, to the GEAR UP Space to enhance the opportunities for student opportunities in Career and Postsecondary opportunities.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			\$8,463	\$0
SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST			
		9	10	11	12	A	B	C	D	Federal	In-Kind		
4.4 Data & Reports	A. On weekly basis, the GEAR UP Coaches will submit sign-in sheets and service logs to the NAU GEAR UP Office for all services / student & parent participation. Sign in sheets and logs must include date and duration of service, as well as Nature of Service (from list of "approved" Nature of Service codes).	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			\$0	\$0
	B. The GEAR UP Coaches will submit admit and scholarship reports on a monthly basis beginning in October to the NAU Office.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			\$0	\$0
	C. The GEAR UP Coaches will collaborate with the District Fiscal Liaison to assure monthly submission of GEAR UP Financial Packets to the NAU Office.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			\$0	\$0
	D. The GEAR UP Coaches will support the coordination of program evaluation activities such as leading the coordination of focus groups and administering surveys to students, parents, and educators, as needed.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			\$0	\$0

SERVICE	SERVICE DESCRIPTION	TARGET POPULATION (students/parents)				TIMELINE				COST	
		9	10	11	12	A	B	C	D	Federal	In-Kind
4.5 Coaches/Counselor Trainings	A. The GEAR UP Coaches, Assistant and other school designees will prepare to participate in the Annual Coaches/Assistants Meeting which will be scheduled between July-August, 2023.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$600	\$0
	B. The GEAR UP Coaches will attend and participate in monthly meetings hosted by the state office.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$0	\$0
4.6 GEAR UP Conferences/Annual Convening	A.The GEAR UP Coaches will participate in the GEAR UP West conference October 23-25, 2022, in Salt Lake City, UT.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$2,800	\$0
	B.The GEAR UP Coaches will attend the NCEP Annual GEAR UP Conference in July, 2023 in San Francisco, CA.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$5,600	\$0
	C. The GEAR UP Coaches and designated GEAR UP Task Force members will participate at the AZGU annual convening with project partners. Date TBD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$700	\$0
4.7 School staff orientation	A. The GEAR UP Coaches, in collaboration with Arizona GEAR UP staff, will provide GEAR UP Orientation for 100% of staff (teachers and administrators) at the high school which will include an overview of the 2022-23 work plan / activities according to Arizona GEAR UP Guidelines for On-Site Teacher Orientation to GEAR UP.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$1,500	\$0
4.8 Translation	A. As applicable and/or necessary, the GEAR UP Coaches will arrange for translation of all GEAR UP documents that are mailed or distributed to students/parents.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$0	\$0
4.9 Coordination with Federal TRIO Programs	A. The GEAR UP Coaches will determine if Federal TRIO programs serve students in the high school. If so, the GEAR UP Coaches will meet with the TRIO representative to coordinate services and will submit the student names to the NAU GEAR UP State Office.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$0	\$0
4.10 Data Liaison Responsibilities	A. The District Data Liaison will submit GEAR UP student identifying information to the NAU Office in agreed-upon format including: name, SAIS ID number, date of birth, gender, ethnicity, guardian(s) name(s), full address, phone number(s), ELL, IEP and free/reduced lunch status.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$0	\$0
	B. The District Data Liaison will submit course information to the NAU Office in agreed-upon format.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$0	\$0
	C. The District Data Liaison will submit student withdrawal and new student entry information to the NAU GEAR UP Office monthly in agreed upon format.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$0	\$0
	D. The District Data Liaison will submit all required academic data electronically at the end of the spring semester, per Arizona GEAR UP instructions. (Data include courses, grades, credits earned, GPAs, Class Ranks, test data, and attendance data.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$0	\$0
4.11 Fiscal Liaison Responsibilities	A. The District Fiscal Liaison will assure monthly submission of GEAR UP Financial Packets to the NAU Office. Narrative will be included on all month submissions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$0	\$0
	B. The GEAR UP Coaches will coordinate with the Fiscal Liaison and ensure timely submission of accurate receipts on a monthly basis.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$0	\$0

<p>4.12 GEAR UP/Task Force Planning for Year 5</p>	<p>A.The 2022-23 GEAR UP Task Force will participate in a pre-planning meeting and subsequently attend a one-day meeting in Phoenix for Year 5 (2023-24) Planning. The meeting may take place virtually, if community health guidelines do not permit in-person gatherings.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>\$700</p>	<p>\$0</p>
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