

**EXHIBIT "E"**

**GENERAL OFFER OF PRIVACY TERMS**

**1. Offer of Terms**

Provider offers the same privacy protections found in this DPA to any other school district ("Subscribing LEA") who accepts this General Offer through its signature below. The Provider agrees that the information below will be replaced throughout the Agreement with the information specific to the Subscribing LEA filled below for the Subscribing LEA. This General Offer shall extend only to privacy protections and Provider's signature shall not necessarily bind Provider to other terms, such as price, term, or schedule of services, or to any other provision not addressed in this DPA. The Provider and the Subscribing LEA may also agree to change the data provide by LEA to the Provider to suit the unique needs of the Subscribing LEA. The Provider may withdraw the General Offer in the event of: (1) a material change in the applicable privacy statues; (2) a material change in the services and products subject listed in the Originating Service Agreement; or three (3) years after the date of Provider's signature to this Form. Provider shall notify the LEA in the event of any withdrawal so that this information may be transmitted to the Subscribing LEAs.

**PROQUEST LLC**

BY:  Dawn Branham DocuSigned by: 124DBB43D3ED476 Date: 11 January 2021  
Printed Name: Dawn Branham Title/Position: Dir, Customer Service

**2. Subscribing LEA**

A Subscribing LEA, by signing a separate Service Agreement with Provider, and by its signature below, accepts the General Offer of Privacy Terms. The Subscribing LEA's individual information is contained below. The Subscribing LEA and the Provider shall therefore be bound by the same terms of this DPA.

BY:  Date: 01/20/2021  
Printed Name: Neal Ellis Title/Position: CIO

SCHOOL DISTRICT NAME: Melrose Public Schools

**DESIGNATED REPRESENTATIVE OF LEA:**

Name Neal Ellis  
Title CIO  
Address 360 Lynn Fells Parkway  
Telephone Number 781-9794142  
Email nellis@melroseschools.com

COUNTY OF LEA: Middlesex

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Final Audit Report

2021-01-20

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