

**EXHIBIT "E"**  
**GENERAL OFFER OF PRIVACY TERMS**

**1. Offer of Terms**

Provider offers the same privacy protections found in this DPA between it and the LEA to any other school district ("Subscribing LEA") who accepts this General Offer through its signature below. The Provider agrees that the information below will be replaced throughout the Agreement with the information specific to the Subscribing LEA filled below for the Subscribing LEA. This General Offer shall extend only to privacy protections and Provider's signature shall not necessarily bind Provider to other terms, such as price, term, or schedule of services, or to any other provision not addressed in this DPA. The Provider and the Subscribing LEA may also agree to change the data provide by LEA to the Provider to suit the unique needs of the Subscribing LEA. The Provider may withdraw the General Offer in the event of: (1) a material change in the applicable privacy statutes; (2) a material change in the services and products subject listed in the Originating Service Agreement; or three (3) years after the date of Provider's signature to this Form. Provider shall notify the LEA in the event of any withdrawal so that this information may be transmitted to the Subscribing LEAs.

**INSTRUCTURE, INC.**

BY: DocuSigned by:  
Elizabeth Powell Date: 3/23/2020  
3415CBF9A02B404...  
Printed Name: Elizabeth Powell Title/Position: Manager, Deal Desk

**TO ACCEPT THE GENERAL OFFER, THE SUBSCRIBING LEA MUST DELIVER THE SIGNED EXHIBIT TO THE PERSON AND EMAIL ADDRESS LISTED BELOW**

**Instructure, Inc.**

**Attn: K12 Sales for Massachusetts**

**Address:** 6330 South 3000 East, #700, Salt Lake City, UT 94121

**Casey Nutall (Mastery Connect)**

Email: [Cnutall@instructure.com](mailto:Cnutall@instructure.com)

Phone: 801-678-6861

**Jonathan Kasica (Canvas)**

Email [Jkasica@instructure.com](mailto:Jkasica@instructure.com)

Phone: 201-744-7118

**With CC in email to:** [Orders@Instructure.com](mailto:Orders@Instructure.com)

**2. Subscribing LEA**

A Subscribing LEA, by signing a separate Service Agreement with Provider, and by its signature below, accepts the General Offer of Privacy Terms. The Subscribing LEA's individual information is contained below. The Subscribing LEA and the Provider shall therefore be bound by the same terms of this DPA.

BY: Steve Ouellette Date: 5/8/2020  
Printed Name: Steve Ouellette Title/Position: Director of Technology

SCHOOL DISTRICT NAME: Westwood Public Schools

**DESIGNATED REPRESENTATIVE OF LEA:**

Name	<u>Steve Ouellette</u>
Title	<u>Director of Technology</u>
Address	<u>220 Nahatan Street, Westwood, MA 02090</u>

Telephone Number

781-326-7500 x3364

Email

souellette@westwood.k12.ma.us

COUNTY OF LEA: Norfolk

**Signature:** *Stu Souellette*

**Email:** souellette@westwood.k12.ma.us






# Canvas\_ExhibitETEC

Final Audit Report

2020-05-08

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