

EXHIBIT "E"

GENERAL OFFER OF PRIVACY TERMS

1. Offer of Terms

Provider offers the same privacy protections found in this DPA between it and **Richmond Consolidated School** ("Originating LEA") which is dated 02/24/2025, to any other LEA ("Subscribing LEA") who accepts this General Offer of Privacy Terms ("General Offer") through its signature below. This General Offer shall extend only to privacy protections, and Provider's signature shall not necessarily bind Provider to other terms, such as price, term, or schedule of services, or to any other provision not addressed in this DPA. The Provider and the Subscribing LEA may also agree to change the data provided by Subscribing LEA to the Provider to suit the unique needs of the Subscribing LEA. The Provider may withdraw the General Offer in the event of: (1) a material change in the applicable privacy statutes; (2) a material change in the services and products listed in the originating Service Agreement; or (3) three years after the date of Provider's signature to this Form. Subscribing LEAs should send the signed **Exhibit "E"** to Provider at the following **email address:**
privacy@capstonepub.com

Coughlan Companies, LLC dba Capstone

BY: Melissa Brodin Date: 02/24/2025

Printed Name: Melissa Brodin Title/Position: Director Contracts, Compliance, and Data Privacy

2. Subscribing LEA

A Subscribing LEA, by signing a separate Service Agreement with Provider, and by its signature below, accepts the General Offer of Privacy Terms. The Subscribing LEA and the Provider shall therefore be bound by the same terms of this DPA for the term of the DPA between the **Richmond Consolidated School** and the Provider.

****PRIOR TO ITS EFFECTIVENESS, SUBSCRIBING LEA MUST DELIVER NOTICE OF ACCEPTANCE TO PROVIDER PURSUANT TO ARTICLE VII, SECTION 5. ****

By: Trevor Hug

Date: 2025-08-04

Printed Name: Trevor Hug

Title: Director of Technology

SCHOOL DISTRICT NAME: Ottawa Hills Local School District

DESIGNATED REPRESENTATIVE OF LEA:

Name: Trevor Hug

Title: Director of Technology

Address: 4035 Central Ave., Ottawa Hills, OH 43606

Phone: 419-536-4647

Email: thug@ohschools.org