



Hello Shawn

We are excited to be able to provide support for your Student Privacy contracting needs through our new Privacy Services Program! The initial application vetting process has been completed.

You are receiving these because you are listed as the Designated Signer for your LEA. Please review and sign the Exhibit E(s) below and we will upload them into your CA Student Privacy (CSPA) database.

Thank you!

Your Database Admin is CC'd on this batch as well, but if you have any questions or concerns please feel free to contact your Privacy Services rep listed below.

**Your CITE Privacy Services Rep:**

Heather Mogavero

CITE Program Support Technician

heather.mogavero@cite.org

**Prepared for:**

Westside Union School District

ShawnCabey

s.cabey@westside.k12.ca.us

## EXHIBIT B – “OTHER”

### **Districts/Schools:**

Whether engaging with BrainPOP through a free trial or a paid subscription, schools or districts are required to appoint an administrator (“Administrator”), who is authorized by the school or the district to be responsible for the Students Records.

Each School or District Administrator has access to a dashboard that allows them to create, update, review, modify and delete individual accounts, and monitor logins within the individual accounts.

To create the **teacher accounts**, we require a **full name, email address, class name, and a password security question**. We also use the email address to send product updates and use recommendations, password recovery information, effectiveness and efficacy data, invitations to participate in surveys and research and more (messaging may not be available in all jurisdictions). An unsubscribe option is included in promotional messaging.

If a school or district uses and accesses individual accounts through any of the single sign on services that we support, we collect the information we use for the individual accounts function from the third party integrated service.

### **Students:**

Students accounts can be created by the school, the district, or by the teachers, or the teacher can invite the students to create the accounts using a class code provided by the teacher. **We collect students’ full name, class, graduation year/grade, username, password and security question(s). Students will be able to store their activities, quizzes, movies and other projects they’ve created and correspondences with their teachers within their individual accounts. We collect student’s voice-recording if they use the recording feature in Make-a-Movie®.**

**Information Collected Automatically:** We automatically receive and record information on our server logs from a user’s browser. This may include the IP address, pages of BrainPOP visited, the time spent on those pages, and access times and dates. We use this information to better display our services, maintain a user’s session, identify the country the user is located in, monitor, analyze use of and administer BrainPOP, and to better tailor it to your needs. We may also use this information to serve advertising to **adult** users.

## **EXHIBIT “H” - Additional Terms or Modifications**

Version \_\_\_\_\_ Brain Pop\_\_\_\_\_

LEA and Provider agree to the following additional terms and modifications:

### **ARTICLE IV: DUTIES OF PROVIDER**

**6. Disposition of Data.** Upon written request from the LEA, Provider shall dispose of or provide a mechanism for the LEA to transfer Student Data obtained under the Service Agreement, within sixty (60) days of the date of said request and according to a schedule and procedure as the Parties may reasonably agree. Upon termination of this DPA, if no written request from the LEA is received, Provider shall dispose of all Student Data ~~after providing the LEA with reasonable prior notice.~~ **in accordance with the data retention policy described in Exhibit A.\*** The duty to dispose of Student Data shall not extend to Student Data that had been De-Identified or placed in a separate student account pursuant to section II 3. The LEA may employ a “Directive for Disposition of Data” form, a copy of which is attached hereto as **Exhibit “D”**. If the LEA and Provider employ Exhibit “D,” no further written request or notice is required on the part of either party prior to the disposition of Student Data described in Exhibit “D.”

### **ARTICLE V: DATA PROVISIONS**

**2. Audits.** No more than once a year, or following unauthorized access, ~~upon receipt of a written request from the LEA with at least ten (10) business days’ notice and upon the execution of an appropriate confidentiality agreement, the Provider will allow the LEA to audit the security and privacy measures that are in place to ensure protection of Student Data or any portion thereof as it pertains to the delivery of services to the LEA.~~ **The LEA may make reasonable inquiries of the Provider regarding the use of the LEA’s Student Data and the security measures undertaken by the Provider to protect said Student Data.**

The Provider will **also** cooperate reasonably with the LEA and any local, state, or federal agency with oversight authority or jurisdiction in connection with any audit or investigation of the Provider and/or delivery of Services to students and/or LEA, and shall provide reasonable access to the **Provider’s facilities**, staff, agents and LEA’s Student Data and all records pertaining to the Provider, LEA and delivery of Services to the LEA. Failure to reasonably cooperate shall be deemed a material breach of the DPA.

### **EXHIBIT “C” DEFINITIONS**

**Service Agreement:** Refers to the Contract, Purchase Order, Terms of Service, Terms of Use **or the applicable subscription.**

**EXHIBIT "E"**  
**GENERAL OFFER OF PRIVACY TERMS**

**1. Offer of Terms**

Provider offers the same privacy protections found in this DPA between it and Palmdale School District ("Originating LEA") which is dated Sep 16, 2021, to any other LEA ("Subscribing LEA") who accepts this General Offer of Privacy Terms ("General Offer") through its signature below. This General Offer shall extend only to privacy protections, and Provider's signature shall not necessarily bind Provider to other terms, such as price, term, or schedule of services, or to any other provision not addressed in this DPA. The Provider and the Subscribing LEA may also agree to change the data provided by Subscribing LEA to the Provider to suit the unique needs of the Subscribing LEA. The Provider may withdraw the General Offer in the event of: (1) a material change in the applicable privacy statutes; (2) a material change in the services and products listed in the originating Service Agreement; or three (3) years after the date of Provider's signature to this Form. Subscribing LEAs should send the signed **Exhibit "E"** to Provider at the following email address:

legal@brainpop.com

**PROVIDER:** BrainPOP LLC

BY:  Date: 09-24-2021

Printed Name: H. Scott Kirkpatrick Jr. Title/Position: CEO

**2. Subscribing LEA**

A Subscribing LEA, by signing a separate Service Agreement with Provider, and by its signature below, accepts the General Offer of Privacy Terms. The Subscribing LEA and the Provider shall therefore be bound by the same terms of this DPA for the term of the DPA between the Palmdale School District and the Provider. **\*\*PRIOR TO ITS EFFECTIVENESS, SUBSCRIBING LEA MUST DELIVER NOTICE OF ACCEPTANCE TO PROVIDER PURSUANT TO ARTICLE VII, SECTION 5. \*\***

**LEA:** Westside Union School District

BY:  Date: 11/05/2021

Printed Name: Shawn Cabey Title/Position: Assistant Superintendent, Administrative

SCHOOL DISTRICT NAME: Westside Union School District Services

DESIGNATED REPRESENTATIVE OF LEA:

Name: Shawn Cabey

Title: Assistant Superintendent, Administrative Services

Address: 41914 50th ST W Quartz Hill California 93536

Telephone Number: (661) 722-0716

Email: s.cabey@westside.k12.ca.us